

- **Learner Licence**
- **Driver Licence** - Car, tractor, implement, light rigid vehicle and medium rigid vehicle.
- **National Heavy Vehicle Driver Licence** - Vehicles with 3 or more axles and more than 8 tonnes gross vehicle mass.
- **Motorcycle Rider Licence**

Office Use - BUNDLE A

Customer number

Attachments

Proof of Identity (To be produced each time you attend a service centre or registry.)

To get a New South Wales licence you must prove your identity. You can use your current Roads and Maritime Services issued NSW photo driver licence or NSW Photo Card or one which expired within the last two years. If you do not have this you must use one document from each of the lists below. **Your name should be the same on both documents. Your gender should be the same on both documents, if gender is shown.** A copy of the brochure 'How to prove who you are' is available from your nearest service centre or registry.

NOTE: All documents from **list 1 and 2** must be originals (photocopies are not acceptable) and at least one of them must show your signature. If you do not have a document showing your signature you must complete question 19 on this form. Your photo will be stored on Roads and Maritime database.

We no longer record organ donation details. For more information visit donatelife.gov.au

List 1

An Australian full birth certificate showing parental details issued by an Australian Registry of Births, Deaths and Marriages.

Note: Commemorative certificates are not acceptable (except for 1987 and 1988 NSW Historic Birth Certificates).

An overseas birth certificate showing parental details provided a passport or an official Australian travel document is also shown.

A current Australian passport or one that expired within the last two years. Validation with Australian Passport Office may be required for passports issued within the last 2 years.

The following travel documents issued by the Department of Foreign Affairs and Trade:

- a current Certificate of Identity
- a current Document of Identity
- a current Titre de Voyage

A current overseas passport.

An Australian naturalisation or citizenship document issued by the Department of Immigration and Citizenship or the Department of Immigration and Border Protection.

The following documents issued by the Department of Immigration and Citizenship or Department of Immigration and Border Protection:

- a Document for Travel to Australia (up to 5 years from the date of issue on the accompanying visa)
- Evidence of Immigration Status (EIS) ImmiCard (current or expired)
- Permanent Residence Evidence (PRE) ImmiCard
- Residence Determination (RDI) ImmiCard
- Australian Migration Status (AMS) ImmiCard

A Roads and Maritime issued NSW photo driver licence or NSW Photo Card that has been expired more than 2 years but less than 5 years. The licence must display a card number and not have been revoked or be reported as lost, stolen or destroyed.

A current photo driver licence from another Australian State or Territory or one that expired within the last two years. If your interstate licence shows your middle name(s) as initial(s), you will require another supporting List 1 or List 2 document showing your full name.

A current photo identity card for the NSW Police Force, excluding civilian staff or family.

A current consular photo identity card issued by the Department of Foreign Affairs and Trade.

List 2

A current Medicare card, Pensioner Concession Card, Department of Veterans' Affairs entitlement card, or any other current entitlement card issued by the Commonwealth Government.

A current plastic credit card, or account card issued by a bank, building society, credit union, American Express or Diners Club International, showing your name and signature.

A passbook or account statement up to one year old, issued by a bank, building society, credit union, American Express or Diners Club International. An account statement must show your name and account number, as well as the financial institution's letterhead or stamp.

A telephone, gas or electricity bill up to one year old.

A water rates, council rates or land valuation notice up to one year old.

A current student identity card, displaying the student's photograph, issued by an Australian secondary school, TAFE or university. Where a student identity card has an issue date, but no expiry date, it may be accepted up to two years from the date of issue.

Evidence of enrolment at an Australian secondary school, TAFE or university up to one year old showing the student's name and on the institution's letterhead.

A current Mobility Parking Scheme (MPS) permit issued by Roads and Maritime with or without a photo.

A current Roads and Maritime issued NSW photo Firearm, Security Industry or Commercial Agents and Private Inquiry Agents operator licence.

A current photo identity card for the Australian Defence Force, excluding civilian staff or family.

Change of Name If you have changed your name, you need to provide one of the following documents: marriage certificate (for NSW marriage certificates Roads and Maritime will only accept those issued by the RBDM); divorce document bearing the name reverted to; deed poll registered with the relevant authority; change of name certificate issued by the RBDM; full birth certificate showing the name at birth and the new name; a completed Instrument Evidencing Change of Name form which has been registered in the Land Titles Office or a Permanent Resident Evidence (PRE) ImmiCard. Your identity and change of name documents should show a clear link between your names. All documents must be originals.

Translations If a document is not in English it must be accompanied by an official translation from Multicultural NSW or one provided from the Community Relations Commission. Roads and Maritime also accepts translations from the Free Translating Service provided by the Department of Social Services (DSS). The Free Translating Service is only available for eligible people. For information on this service please go to the DSS website: translating.dss.gov.au

International Drivers If you are a visiting overseas driver and you want to obtain a NSW licence for the first time and if you want the tenure on your overseas licence recognised you must declare it and you may be required to provide further documentary evidence. Licences issued to temporary overseas visitors will be marked with a 'Q' to denote that 'Evidence of permanent resident status not provided'. For more information see our website at rms.nsw.gov.au or the brochure 'Guide for International Drivers'.

Permanent Australian residency must be supported by acceptable documentary evidence or verified online by Roads and Maritime. For a full list of acceptable proof of Australian residency documents, see our website.

Free Licences If you hold a current NSW Pensioner Concession Card (PCC), a Centrelink Confirmation of Concession Card Entitlement form stamped PCC, or a Department of Veterans' Affairs (DVA) Gold Card endorsed 'TPI' or 'EDA' or 'War Widow' or 'War Widower', or a DVA letter or statement certifying a disability pension of 70% or more, an Intermediate pension, or an assessment at 50 or more impairment points, you may be eligible for a free licence. A current interstate licence may be transferred to a NSW licence free of charge.

Eyesight, Knowledge, Driving and other Tests, Medical and Learner Driver Log Book requirements

You may be required to undergo an eyesight test, knowledge test and in some cases a medical examination. You may also need to do a driving test or undertake heavy vehicle competency based assessment. Some applicants may be required to pass a Hazard Perception Test and/or a Driver Qualification Test. Rider training or a riding skills test may be needed if you apply for a motorcycle licence. A Learner Driver Log Book may also be issued when you obtain a learner driver licence.

Enquiries If you have any enquiries about applying for a licence, visit rms.nsw.gov.au, call us on 13 77 88, contact a service centre or registry.

Hearing or speech impaired? Call us on the National Relay Service: TTY users phone 13 36 77 then ask for 13 77 88. Speak and Listen users phone 1300 555 727 and ask for 13 77 88.

Please note If you hold a Mobility Parking Scheme permit you may have to supply a medical report before your licence is issued or renewed. This will not be necessary if your licence is already subject to medical review by Roads and Maritime.

The information given in this application form is correct at the time of printing but is subject to change without notice.

1. Customer details

Family name

Given name(s)

Date of birth

Gender: male female

Residential address (must be in NSW)

Mailing address (If different from your residential address. Your licence card will be sent to this address)

Email address

Mobile number

Pensioner / Interstate - eligible for a free licence or transfer?

No Yes (Pensioner status must be validated online)

2. Are you an Australian citizen or a permanent resident of Australia?

No What is your last date of entry in Australia

Yes Evidence required. (Roads and Maritime may verify permanent residency status online with the Department of Immigration and Border Protection. For more information see our website).

3. Are you an Aboriginal person or Torres Strait Islander? This question is optional. Do not tick either box if you do not wish to answer it.

Answering this question is voluntary. Roads and Maritime may use this information to develop driver licensing and vehicle registration services for Aboriginal people. Roads and Maritime will not disclose this information without your consent unless authorised by law.

No Yes

4. Do you hold or have you ever held a licence to drive or ride or a NSW Photo Card/Proof of Age Card in NSW in the above name or in another name?

No

Yes Give details

Licence/Customer number

Class of licence

Expiry date

Other name

5. Have you ever been disqualified, prohibited or refused from driving a motor vehicle/vessel or riding a motorcycle in NSW or elsewhere?

No Yes Give details

6. Do you have a disqualification, cancellation, suspension or pending charge against you in NSW or elsewhere or is your licence subject to an appeal for driving, riding or Maritime boating offences?

No Yes Give details

7. Do you hold, or have you ever held, a licence or proof of such a licence, issued by another State, Territory or Country?

No Yes Give details and bring the most recent licence, or documentary proof with you.

If it was issued by an Australian State or Territory it must be surrendered. The issuing authority will be advised and the licence destroyed.

If information needs to be verified, checks may take a number of days.

Note:

- if you have held your driver or motorcycle rider licence for less than 3 years, you will receive a NSW provisional P1 or P2 licence. (Motorcycle rider P2 exemptions may apply)
- you may be issued with a NSW provisional licence if your full first issue date is not displayed on your licence or documentary proof.
- you may be issued with a NSW learner licence if your overseas licence cannot be validated.

State, Territory or Country

Licence number

First issue date

For vehicle types

Expiry date

If you have held any other licence not already declared please indicate the issuing State, Territory or Country.

You may be required to show documentary evidence of this licence.

8. What class of licence are you applying for?

C Car LR Light rigid HR Heavy rigid

R Motor cycle MR Medium rigid HC Heavy combination

MC Multi combination (B-double or road train)

9. Would you like a NSW Photo Card issued with your NSW driver licence? (Fees may apply. Additional application form not required)

No

Yes 5yr 10yr

Please note: If you answer Yes to any question from 10(a) and (b) to 13 you may be required to provide a completed Roads and Maritime medical form. Contact 13 77 88 to obtain a medical form.

10. Do you have (a) diabetes? or (b) epilepsy?

(a) No

(b) No

Yes Controlled by:

Yes

Insulin (Oral medication (eg tablets) Diet (medical not required)

11. Have you ever had attacks or giddiness, blackouts, fainting or other sudden periods of unconsciousness?

No Yes

12. Do you have any medical, physical or mental disabilities which may affect your driving?

No Yes **▶** *What are they?*

13. Do you regularly use drugs (such as stimulants or drugs of addiction) other than prescription medication, which may affect your driving?

No Yes **▶** *What are they?*

14. Will you be wearing glasses or contact lenses when driving or doing the eyesight test?

No Yes **▶** contact lenses glasses

15. Do you have an eye or vision condition that may affect your driving? eg monocular vision, double vision, visual field defects, poor night vision.

No **▶** *Go to 17* Yes **▶** *Go to 16*

16. Does wearing prescription glasses or contact lenses correct or control this condition?

No **▶** *Provide an eyesight report from an optometrist or doctor.*

Yes

17. Privacy Statement

We are collecting your personal and health information in connection with your application for the issue of a driver licence, combined licence or Photo Card and we may retain and use it for driver licensing, motor vehicle, road safety, and marine legislation purposes. You are required to provide this information under the Road Transport Act 2013 and we may refuse your application if you do not provide it. We may disclose your health information to assess your application or to verify it. We may disclose your personal information in order to assess your application or verify the information you provide. We may also disclose your personal information in respect of inquiries about motor accidents or marine accidents, and to other agencies responsible for driver licensing, vehicle registration, marine management or vessel registration and licensing. Other than described in this Statement we will not disclose your personal or health information without your consent unless authorised by law. Your personal and health information will be held by Roads and Maritime Services and generally you can contact us at www.rms.nsw.gov.au to access or correct it.

18. Declaration and signature

Please read carefully before you sign. If you do not tell the truth you can be fined. Any licence you hold could be cancelled.

- I declare that the contents of this application are true and correct
- I acknowledge that it is an offence under the *Road Transport Act 2013* to seek to obtain or renew a driver licence by false statement or dishonest means

Signature

Date

Day	/	Month	/	Year
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19. Witness to applicant's signature

Required when you cannot provide an acceptable proof of identity document that shows your signature.

If witnessed by a parent or guardian they must attend our registry with you and show proof of their own identity.

Name of applicant (*block letters*)

Signature of applicant

Witness declaration

I certify that the applicant, whose name and signature appears above, has signed in the signature box above in my presence.

My personal information is being collected for verification of the applicant's signature. It will be held by Roads and Maritime.

My witnessing of the applicant's signature is voluntary. My personal information held by Roads and Maritime may be disclosed inside and outside NSW to verify the contents of this application.

Name of witness (*block letters*)

Signature of witness

Position of witness - Employer / school principal / bank manager / parent / guardian (*cross out those not applicable*)

Daytime contact phone of witness

Business address of witness (can be residential address of parent/guardian)

Postcode

Office Use - BUNDLE A

Mailing address checked on DRIVES (if applicable)

Confirm identity - Applicant's signature	Confirm identity - Applicant's signature	Confirm identity - Applicant's signature
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Proof of identity (must be produced with each visit)

Stand-alone or primary proof	Stand-alone or primary proof	Stand-alone or primary proof
Document number	Document number	Document number
Passport/Visa - date of issue or E/D	Passport/Visa - date of issue or E/D	Passport/Visa - date of issue or E/D
Secondary proof	Secondary proof	Secondary proof
Secondary proof - date of issue or E/D	Secondary proof - date of issue or E/D	Secondary proof - date of issue or E/D
POI seen - CSR Signature and Staff number	POI seen - CSR Signature and Staff number	POI seen - CSR Signature and Staff number

Parent or Guardian Proof of Identity

Type of Proof

Eyesight test/Medical report

Pass without glasses or contacts <input type="checkbox"/>	Pass with glasses or contacts <input type="checkbox"/>	Eyesight/medical report <input type="checkbox"/>	Eyesight test given Private <input type="checkbox"/> Commercial <input type="checkbox"/>	CSR Signature and Staff number
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Knowledge Test / Hazard Perception Test / Driver Qualification Test (cross out whichever is not applicable)

Name of interpreter - if used	Name of interpreter - if used	Name of interpreter - if used
Interpreter's signature	Interpreter's signature	Interpreter's signature
Interpreter's authority	Interpreter's authority	Interpreter's authority
Confirm identity - Applicant's signature	Confirm identity - Applicant's signature	Confirm identity - Applicant's signature
Pass <input type="checkbox"/> Fail <input type="checkbox"/> Date	Pass <input type="checkbox"/> Fail <input type="checkbox"/> Date	Pass <input type="checkbox"/> Fail <input type="checkbox"/> Date
Test supervisor's signature and Staff number	Test supervisor's signature and Staff number	Test supervisor's signature and Staff number

Driving test

Pass <input type="checkbox"/> Fail <input type="checkbox"/> Date	Pass <input type="checkbox"/> Fail <input type="checkbox"/> Date	Pass <input type="checkbox"/> Fail <input type="checkbox"/> Date
Testing officer's signature	Testing officer's signature	Testing officer's signature

Issued licence

Licence number	Class	Type	First NSW issue or Upgrade/Reissue	Date	Licence issued - CSR Signature and Staff number
			<input type="checkbox"/>	<input type="checkbox"/>	

NSW Photo Card

NSW Photo Card issued (No application form required)

Photo Comparison

No stored image or not requested <input type="checkbox"/>	Matched <input type="checkbox"/>	Mismatched <input type="checkbox"/>
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