



# Notification of Change of Details

## Public Passenger Vehicle Driver

### Part A - The details Roads and Maritime Services currently hold

These are the details you are currently known to Transport for NSW (TfNSW) and/or Roads and Maritime Services as.

Mr  Mrs  Ms  Miss  Other

Surname (family name)

First names (given names)

Other names

Date of birth

Previous postal address

  
  

Previous residential address (if different from your postal address)

  
  

Driver Authority Number

Driver Licence Number

Accreditation Number (if applicable)

What type of operator accreditation do you hold?

Bus and/or Small Vehicle Service

Have you completed and submitted an Adjustment of Records (Changes to Address, Name, Licence, Vehicle) Form 1021 and submitted to a registry, Service NSW or via MyAddress?

Yes  No

**The holder of a driver licence must advise Roads and Maritime not more than 14 days after the change of details.**

### Part B - New details

Record your new details here. You must provide certified copies of your change of name document (Change of Name Certificate, Birth Certificate or Marriage Certificate). If lodging this form for change of name your Driver Authority must be included with the posted notification.

Surname (family name)

First names (given names)

Other names

Date of birth

Fax number

Telephone number

Mobile number

Postal address

  
  

Residential address

  
  

Email address

### Lodgement details

**Enquiries:** (02) 8848 8700

**By email:** If this is a change of address only you can scan this form and email to busapplications@rms.nsw.gov.au

**By mail:** PO Box 3185  
Parramatta NSW 2124

**By hand:** You can leave your completed form in our secure drop box located at Roads and Maritime Security Office, on the Ground floor, 110 George Street, Parramatta.

# Notification of Change of Details - Public Passenger Vehicle Driver continued

1. Since last obtaining your bus authority, have you had an application for a driver licence refused, or have you had an authority to drive a public passenger vehicle cancelled, suspended or varied?

No

Yes  Give details

  

2. Since last obtaining your bus driver authority, have you been disqualified, cancelled, suspended or is there a charge pending against you or is your licence subject to an appeal for driving or riding offences?

No

Yes  Give details

  

3. Since last obtaining your bus driver authority, have you been found guilty or convicted by a court in NSW or elsewhere or are there any charges pending against you for any criminal offences?

No

Yes  Give details

  

## Important

To obtain a New South Wales Driver Authority you must prove your identity. Please provide a copy of your NSW Driver's licence or a certified copy of your Interstate Driver's licence.

We are collecting your personal and health information in connection with your application for a driver authority under the *Passenger Transport Act 1990* and *2014* and may retain and use it for the purposes of that Act and for driver licensing, motor vehicle, road transport or road safety purposes. Providing this information is voluntary but we may refuse your application unless you do so.

We may disclose your personal information and health information in order to verify it and to assess your application. We may disclose your personal information in respect of motor accidents enquiries and to other driver licensing and vehicle registration agencies. We may also disclose your personal information where relevant to accredited private hire vehicle operators, accredited taxi-cab operators, authorised taxi-cab network providers and also to Transport for NSW in connection with the administration of the *Passenger Transport Act 1990* and *2014*. Otherwise we will not disclose your personal or health information without your consent unless authorised by law.

This Privacy Statement also applies in respect of your personal and health information we may subsequently collect in relation to your driver authority. Your personal and health information will be held by Roads and Maritime Services at 20-44 Ennis Road, Milsons Point NSW 2061 and generally you can contact us to access or correct it.

I declare that:

- I have read and understood all the information and questions on this form and the medical assessment from (*if submitted*) and my answers and the information provided by me are, to the best of my knowledge, true, correct and accurate in every detail.

- I have listed all details of charges pending against me, convictions recorded against me or proven offences against me for any offence(s).
- I am in possession of a valid Australian/New Zealand passport, birth certificate or visa.
- I am aware that any person who attempts to obtain a driver authority by false statement, misrepresentation or omission of details likely to affect such application, shall be guilty of an offence and shall be liable to a penalty of up to \$2,200 and any authority issued may be cancelled.
- I will comply with the *Passenger Transport Act 1990* and *2014*, associated regulations and conditions relevant to a driver authority and understand that failure to do so may result in my authority being suspended, cancelled or varied.

I consent for Roads and Maritime Services to obtain any information it requires to determine whether to grant, renew or cancel my driver authority and to assess whether I am a fit and proper person and of good repute. This may include (but is not limited to) complaints, charges, convictions, traffic infringements and driver licence suspensions and cancellations. I consent to third parties (including but not limited to police, judiciary and licensing authorities) releasing that information to Roads and Maritime Services. This consent continues and may not be revoked by me so long as I hold (or apply for) a driver authority or while any legal action is proposed against me in respect of a driver authority including a suspended, cancelled or expired authority.

Print name

Signature

Date

day	/	month	/	year
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### Office use only

**If the change is a change of name, the driver authority must be surrendered when lodging this form.**

Staff are to email a scanned copy of the Bus Driver Authority to [busapplications@rms.nsw.gov.au](mailto:busapplications@rms.nsw.gov.au) and send the original Authority to: PO Box 3185, Parramatta NSW 2124 (as per the instructions available on FrontLine Help).

Customer number

Is new address displayed on driver licence?

Yes  No

Updated by