

# Application for an Authority to Drive Private Hire Vehicle for holders of current Driver Authorities

This form is to be used for applicants for a Private Hire Vehicle Driver Authority who currently hold another active Driver Authority issued by Roads and Maritime under the *Passenger Transport Act 1990*.

To be eligible for a Private Hire Vehicle Driver Authority you must:

- Continue to hold a current unrestricted/unconditional driver licence issued in New South Wales, and have held an unrestricted driver licence issued in any Australian state or territory for at least 12 months of the previous two (2) years.
- Remain an Australian or New Zealand Citizen, permanent resident of Australia or hold a visa allowing you to work in Australia.
- **Evidence of a criminal history check or medical fitness is not required for this application.**

## Part A - Personal Details

**Please note:** if your details change you must notify the Enrolment Processing Unit at Roads and Maritime Services within 7 days (details at foot of page).

1. Surname (*family name*)

2. Given names

3. Sex Male  Female

4. Date of birth

5. Place and country of birth

6. Residential address (*PO box not accepted*)

  


7. Mailing address (*if different from above*)

  


8. Email address

9. Daytime contact number

10. Fax number

11. Mobile number

12. Driver licence number

13. State issued and class

14. Expiry date

15. How long have you held your NSW Driver licence for?

 years

16. Have you ever held a driver licence issued by another state or territory?

**Note:** If you have held a driver licence from another state or territory in the last 5 years you **will** be required to provide a copy of your traffic records and licence history.

Yes  **▶ if yes give details**

No

State/territory of issue

Date issued

Date cancelled / expired

17. Are you now or have you ever been known by another name or date of birth?

Yes  **▶ if yes give details**

No

Details

## Part B - Current Driver Authority details

18. Do you currently hold a NSW Public Passenger Driver Authority? (*Bus, taxi, motorcycle or 4WD*)

Yes  **▶ if yes give details**

No

In which name(s) is the authority held

Year issued

Type of driver authority

Driver Authority number

Is the driver authority current?

Yes

No  **▶ if no please complete Form No. 5394**

### IMPORTANT NOTICE

Where RMS has requested additional information for your application for a driver authority, it is important that this information is sent within six (6) months of RMS receiving your original application. After 6 months a fresh application and fee will be required.

Enrolment Processing Unit

Level 4, 16 - 18 Wentworth Street Parramatta NSW 2150

Locked Bag 5085, Parramatta NSW 2124

[www.transport.nsw.gov.au](http://www.transport.nsw.gov.au) | 1800 227 774 | T 02 9689 8888 | F 02 9689 8813 | E [licensing@transport.nsw.gov.au](mailto:licensing@transport.nsw.gov.au)

## Part C - Proof of Identity

To obtain a New South Wales public passenger vehicle driver authority you must prove your identity. Roads and Maritime Services uses the 100 point identity check system. All documents must be endorsed as true copies of the originals by a person able to certify such documents or the originals must be sighted by Roads and Maritime Services or Transport for NSW staff (refer to the 'Proving your identity' information sheet on the Transport for NSW website).

[www.rms.nsw.gov.au/business-industry/public-passenger-vehicles/proof-identity.html](http://www.rms.nsw.gov.au/business-industry/public-passenger-vehicles/proof-identity.html)

Please note when providing your identification documents you must provide at least one (1) primary document (with a value of 70 points) and at least one secondary document (with a value of 30 points). The secondary identification document must be a certified copy of your driver licence.

## Part D - Privacy Statement

We are collecting your personal information in connection with your application for a driver authority under the *Passenger Transport Act 1990* and may retain and use it for the purposes of that Act and for driver licensing, motor vehicle, road transport or road safety purposes. Providing this information is voluntary but we may refuse your application unless you do so. We may disclose your personal information in order to verify it and to assess your application.

We may disclose your personal information in respect of motor accidents enquiries and to other public passenger transport regulators, driver licensing and vehicle registration agencies. We may also disclose your personal information to relevant accredited operators, networks, booking service or rideshare providers under the *Passenger Transport Act 1990* (or other relevant legislation) and also to Transport for NSW in connection with the administration of the *Passenger Transport Act 1990*. Otherwise we will not disclose your personal or health information without your consent unless authorised by law.

This Privacy Statement also applies in respect of your personal and health information we may subsequently collect in relation to your driver authority. Your personal and health information will be held by Roads and Maritime Services at 22 Ennis Rd, Milsons Point NSW 2061 and generally you can contact us to access or correct it.

## Part E - Applicant checklist

- Application form (with all questions answered)
- Provide proof of identity - see part C
- A certified copy of your NSW driver licence
- A non-refundable application fee of \$45 for consideration and processing of the application.

## Part F - Lodgement Details

**Please note** - All transactions in relation to private hire vehicles (hire cars) are conducted through Roads and Maritime Services (Roads and Maritime) Parramatta office **ONLY**.

**Enquiries:** 02 9689 8888  
1800 227 774 (toll free)

**By mail:** Enrolment Processing  
Locked Bag 5085  
Parramatta NSW 2124

**By hand:** Level 4,  
16 - 18 Wentworth Street  
Parramatta NSW 2150

## Part G - Applicant Declaration and authority for collection and disclosure of information

I declare that:

- I have read and understood all the information and questions on this form and my answers and the information provided by me are, to the best of my knowledge, true, correct and accurate in every detail.
- I have advised Roads and Maritime Services of any criminal offences where there are charges pending against me or I have been convicted of a criminal offence in a court in NSW or elsewhere.
- I am in possession of a valid Australian/New Zealand passport, birth certificate or visa.
- I am aware that any person who attempts to obtain a driver authority by false statement, misrepresentation or omission of details likely to affect such application, shall be guilty of an offence and shall be liable to a penalty of up to \$2,200 and any driver authority issued may be cancelled.
- I will comply with the *Passenger Transport Act 1990*, associated regulations and conditions relevant to a driver authority and understand that failure to do so may result in my driver authority being suspended, cancelled or varied.

I consent for Roads and Maritime Services to obtain any information it requires to determine whether to grant, renew or cancel my driver authority and to assess whether I am a fit and proper person and of good repute. This may include (but is not limited to) complaints, charges, convictions, traffic infringements and driver licence suspensions and cancellations. I consent to third parties (including but not limited to police, judiciary and licensing authorities) releasing that information to Roads and Maritime Services. This consent continues and may not be revoked by me so long as I hold (or apply for) a driver authority or while any legal action is proposed against me in respect of a driver authority including a suspended, cancelled or expired authority.

Signature

Date

 day / month / year

Name (print)

## Part H - Awareness of vehicle registration for private hire vehicle

I am aware that as a condition of the Private Hire Vehicle Driver Authority, I am required to ensure that any public passenger service conducted in a vehicle I drive is correctly registered under the *Road Transport (Vehicle Registration) Regulation 2007* for use as a public passenger vehicle, and the correct amounts under the *Motor Vehicle Taxation Act 1988* have been paid with respect to the use of the vehicle for business purposes.

Signature

Date

 day / month / year

Name (print)

## OFFICE USE ONLY

Customer number

Authority number

Action Officer

Date Authority issued

 day / month / year



## Credit Card Authority

- A non-refundable application fee of \$45 for consideration and processing the application.
- All cheques and money orders should be made payable to Roads and Maritime Services.
- You can pay the application fee via your credit card by filling in your credit card below.

MASTERCARD

VISA

Card number

Valid until

 / 

CCV number

What is a CCV number? - Several numbers are printed in the signature area on the back of your card. The *last three digits* make up the CCV Number.

**Note: A surcharge of 0.4% applies to payments made by Visa/ Master Card.** Amex and Diners Cards are **not** accepted.

Card holder's name

Amount

Card holder's address

Signature of card holder