

# Heavy Vehicle Mass Enforcement - Information for Team Leaders & Officers



Fact Sheet No 3

RMS 15.275

## **How is an officer nominated?**

To nominate a team member or yourself, an application must be made in writing by your Council's General Manager. A nominee must complete a Staff Information Request and sign it. The nominee should use their full name as depicted on their driver's license or birth certificate. The nominee will also need to ensure that the signature fits within the box on the form. An electronic passport size photo is required for the issue of an identification card.

The form can be requested and returned to [Compliance.Operations.Authorisations@rms.nsw.gov.au](mailto:Compliance.Operations.Authorisations@rms.nsw.gov.au)

## **How do I know what I can or cannot enforce?**

Roads and Maritime Services has developed an online training/assessment module to ensure nominated officers are fully aware of the new legislative framework and gain an understanding of their powers under the Heavy Vehicle National Law (HVNL). The training consists of three modules and an assessment.

It is the responsibility of each individual officer to work through the content of the training package and undertake the assessment in a fair and confidential manner.

## **Is the online training mandatory?**

Yes, all enforcement officers must successfully complete the online course before they can be authorised to operate under the HVNL.

## **When will I get and Identification Card?**

On successful completion of the online training and authorisation by the NHVR, the nominated officers will be entitled to an identification card. Section 487 of the HVNL only allows enforcement to be undertaken when an authorised officer can produce an identification card.

It will be your responsibility, to display the identification card when exercising your powers by the road side. It is also your responsibility to return your card to the General Manager if you are no longer in the enforcement officer role or if you are no longer employed by the Council. It is the responsibility of the Council to notify Roads and Maritime of your changed circumstance within 21 days.

## **How long will the authorisation be valid for?**

The authorisation and identification card are valid for three years after the issue date. You should initiate renewal through your Council's management at least six weeks prior to expiry.

To renew your card, or for lost or stolen identification cards, please contact [Compliance.Operations.Authorisations@rms.nsw.gov.au](mailto:Compliance.Operations.Authorisations@rms.nsw.gov.au)

## **Further information**

Other fact sheets and information available on the Roads and Maritime website include:

- Fact Sheet 1 – Heavy Vehicle Mass Enforcement – Local Council Roads
- Fact Sheet 2 – Heavy Vehicle Mass Enforcement - Information for Local Council General Managers.