

Release of Secure Bridge Plans

| Summary: | Audience: |
|---|---|
| This technical direction deals with the release of secure bridge plans from the corporate records keeping system, and outlines the requirements for the treatment of such plans, once approved for release. | <ul style="list-style-type: none">• RMS Personnel• Consultants• Contractors |

Background

Certain secure bridge plans in the Roads and Maritime Services corporate records keeping system require approval prior to their release to Roads and Maritime Personnel, Consultants and Contractors.

Until recently, approval for the release of these drawings was issued by the Manager of the Strategic Infrastructure Group. As a result of the recent disbanding of this group, a new approval process for the release of such plans is now required

Information

This Technical Direction specifies the new approvals process for the release of secure bridge plans.

Secure plans for bridges on the M5 East and Private Motorways are not covered by this Technical Direction.

Bridge Technical Direction

Approval for the release of secure bridge plans to Roads and Maritime Personnel, Consultants and Contractors may only be issued by the General Manager Critical Infrastructure and Security (GMCIS) or the Principal Engineer Bridges (PEB).

All approvals to release secure bridge drawings must be issued in writing. Where any request for access is rejected, the other authorising officer/s and the applicant shall be informed of the outcome in writing.

Any approval to access secure bridge plans is subject to the following conditions:

1. Drawings are kept confidential during the stated purpose;
2. Plans are to be destroyed in a secure manner after the completion of the task and;
3. For personnel not assigned to Roads and Maritime Services:
 - a) Before approval for release of secure drawings is sought, security clearance of the person/s using the drawings shall be obtained from the Manager Sydney Harbour Bridge and;
 - b) Before access to secure bridge plans is provided, a 'Confidentiality Deed Poll' is signed.

Approvals:

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|----------------|---|-----------------|------------|
| Owner: | Wije Ariyaratne Principal Engineer Bridges | Review Date: | |
| Authorised by: | Chris Harrison Chief Engineer | Effective Date: | 19/12/2014 |

The GMCIS and the PEB may delegate approval to release secure plans on their behalf, for fixed time periods. Such delegation must be stipulated in writing and is not transferable.

The General Manager, Contract Management Office; Manager Bridge and Maritime Assets; Strategic Infrastructure Manager and Bridge Maintenance Planners (within their respective regions), are exempt from the requirements of this Technical Direction and shall have access to secure bridge plans, when necessary.