



Camera Image and Camera Data Request

For Law Enforcement & Investigative Agencies

WHEN TO USE THIS FORM

- This Form is only for use for applications for access to camera images and camera data under ss. 23(5) and 24(4) of the *Privacy & Personal Information Protection Act 1998* ("PPIP Act"). This includes Vehicle Sighting Information ie details of the location of a vehicle as detected by a camera.
- For images or data from Toll Cameras use [Form 5631](#).
- Access to licensing photographs under Part 3.5 of the *Road Transport Act 2013* and to photo card and mobility parking permit photographs is only available by subpoena, warrant or under a Privacy Protocol approved by the NSW Privacy Commissioner under s.57 of that Act.
- For access to non-photographic information for law enforcement purposes, please use Forms [5279](#) (general) or [5376](#) (parking offences).
- This Form is only for use by government Agencies.
- Individuals seeking information should use the [Access to Personal Information Application](#) or make a [GIPA Access Application](#).

IMPORTANT INFORMATION: SPECIAL LIMITATIONS ON CERTAIN ACCESS

† **Non-NSW Agencies:** non-NSW agencies must satisfy additional requirements under s.19(2) of the PPIP Act (see Para 3 below)

INSTRUCTIONS FOR COMPLETION

- Applications must be completed electronically and emailed
- Use a separate application for each person/vehicle/vessel of interest
- All fields to be completed

1. Request details

Name of Government Agency Making Request

Agency ABN

Date of incident

Start and end time of incident

Camera type

Note: use Form 5631 for Toll Cameras

- Maritime Camera
- Bridge/Tunnel Infrastructure CCTV
- Road Transport Enforcement Camera
- TfNSW Workplace CCTV
- Other

Location of incident/camera

- | | |
|---|--|
| <input type="checkbox"/> Anzac Bridge | <input type="checkbox"/> Moolgun Creek Bridge |
| <input type="checkbox"/> Barham Bridge | <input type="checkbox"/> Mooney Mooney Bridge |
| <input type="checkbox"/> Douglas Park Bridge | <input type="checkbox"/> Peats Ferry Bridge |
| <input type="checkbox"/> Gladesville Bridge | <input type="checkbox"/> Pheasants Nest Bridge |
| <input type="checkbox"/> Hawkesbury Bridge | <input type="checkbox"/> Spit Bridge |
| <input type="checkbox"/> Hexham Bridge | <input type="checkbox"/> St Helena Tunnel - RTOC |
| <input type="checkbox"/> Iron Cove Bridge | <input type="checkbox"/> Sydney Harbour Bridge |
| <input type="checkbox"/> Mascot Tunnel | <input type="checkbox"/> Tugun Bypass |
| <input type="checkbox"/> Menangle Bridge | |
| <input type="checkbox"/> Other <input type="text"/> | |

2. Image or information required

Tick as many boxes as necessary

- Still image Video Image
- Vehicle location sighting
- Vehicle location sighting but only if image also available

3. Incident details

Use a separate application form for each vehicle/vessel/person of interest

Vehicle registration

Vehicle description

Vessel Registration

Vessel name

Vessel description

Other relevant description and information

Suspected offence (If you tick Purposes (A) (ie law enforcement) or (D) (ie investigatory functions) in Para 6 below please explain what the suspected offence is and the relevant legislative provision)

Your file/investigation reference number

4. Agency Jurisdiction

Agency Jurisdiction†

- NSW Cwth ACT NT QLD
 SA State Govt Agency SA Local Council
 Tas Vic WA

5. Non-NSW Agencies (This Section Does Not Apply to NSW Agencies)

†**Non-NSW agencies** must satisfy one of the following additional conditions under ss.19(2) or 23(7) of PPIPA (tick as applicable)

<input type="checkbox"/> (i)	the agency is subject to local laws or legally binding rules which are similar to the privacy rules in the federal Privacy Act or the PPIP Act (see s.19(2)(a) of PPIPA <i>[NOTE: WA Agencies, WA Local Councils and SA Local Councils cannot tick this option as they are not legally bound by similar privacy laws]</i>
<input type="checkbox"/> (ii)	the agency only seeks the information for the purpose in (A) in Para 6 below (see s.23(7) of PPIPA) <i>[NOTE: you cannot select this option if you have ticked Purpose Declaration (B) or (C) or (D) in paragraph 6 below]</i>
<input type="checkbox"/> (iii)	the information is required to lessen or prevent a serious and imminent threat to life, health of safety of a person (see s.19(2)(f) of PPIP Act)

6. Declarations by Officer on behalf of requesting agency

• **Purpose** – I certify under the PPIP Act that the information sought is reasonably necessary for one or more of the following purposes:

I declare as follows:

- (A) To investigate a suspected criminal offence, or to commence legal proceedings for an offence or to enforce an offence (s.23(5)(a) PPIP Act);
- (B) to investigate a person who has been reported to the Police as a missing person § (Images can only be released under s.23(5)(b) of the PPIP Act to assist with missing person investigations if the your agency is an "Investigative Agency" as defined in s.3 of the PPIP Act and the person has been reported to the Police as missing)
- (C) to protect public revenue (eg recover unpaid taxes or charges or fines) (s.23 (5)(d) PPIP Act)
- (D) For an investigation by your Agency which may result in your Agency exercising a function to take disciplinary or criminal or other formal action eg cancelling a licence or accreditation or terminating employment. (s.24 (4) PPIP Act)

• **Indemnity** – the Agency indemnifies Transport for NSW against liability in the event that this Declaration is false or incorrect

• **Copyright** – the Agency acknowledges that copyright in all images remains vested in Transport for NSW

• **Authorisation** – I declare that I am authorised to make this application and I confirm the content of this application is true and correct

Signature

Name

Position/Rank and Badge/Staff number

Station/Unit

Contact number

Email address (This must end in ".gov.au")

Date of application

Date response required by

7. Where to send this application

Bridge/Infrastructure Security CCTV:
Security & Critical Infrastructure Resilience
security_ci@rms.nsw.gov.au

Road Transport Enforcement Cameras:
Senior Manager Operational Support
Compliance Management Unit
Compliance & Regulatory Services Branch
compliance.operations@transport.nsw.gov.au

Vehicle Location Sighting Information:
Team Leader Customer Enquiries
Customer Resolution Unit
Compliance & Regulatory Services Branch
compliance.operations@transport.nsw.gov.au

Maritime Cameras:
Senior Compliance Officer, Industry & Environment Branch,
Maritime Division
maritimecompliance@transport.nsw.gov.au

RMS Workplace CCTV:
Principal Manager Corruption Prevention & Investigation
ACB@transport.nsw.gov.au
Tel: 02 8588 4181

8. TfNSW Use Only

Application number

Received date

Approved/Rejected

Date

Images viewed by

Time & date

Details of reasons if images are unavailable (*technical, location etc*)

Images copied by

Time & date

DVD burnt by

Time & date

Applicant advised by

Time

Method (phone/email)

Date

9. RECEIPT

Signature

Date

Name of Officer

Rank/Badge number

Issued by

Time