



Application to become an authorised dealer

Maritime Dealer Vessel Registration Scheme (MDVRS)

1. Applicant's details

Are you an individual or a company?

Sole Trader (complete question 1a.)

Company (complete question 1b.)

1a. Full name

Date of birth

 / /
Day / Month / Year

Residential address

Postal address (if different from above)

Telephone number

Fax number

Email address

1b. Full name of contact person

Trading name/Organisation name (if different from above)

Business address (no Post Office boxes please)

Postal address (if different from above)

ACN/ARBN

ABN

Business telephone number

Fax number

Email address

2. Eligibility of applicant

Is your marine dealer business located within Australia? Yes No

Are you a retailer of new vessels? Yes No

3. Dealer's nominated representative

Full name

Position

4. Declaration

I declare that the information provided in this form is true and correct. I acknowledge that the submission of this application does not guarantee admission to the MDVRS.

Name

Signature

Position

Date

 / /
Day / Month / Year

5. Privacy Statement

Roads and Maritime Services is collecting your personal information in connection with your application to become an authorised Dealer under the Maritime Dealer Vessel Registration Scheme (MDVRS) and we may retain and use it for marine legislation purposes. Providing your personal information is voluntary, however, we will not be able to process your application if you do not provide it. We may disclose your personal information in order to assess your application or verify the information you provide. We may also disclose your personal information in respect of inquiries about marine accidents, and to other agencies responsible for marine management or vessel registration and licensing. Other than described in this Statement we will not disclose your personal information without your consent unless authorised by law. Your personal information will be held by Roads and Maritime Services and generally you can contact us at www.rms.nsw.gov.au to access or correct it.

Please submit completed form to:

Castle Hill Business Centre
Locked Bag 5010, Baulkham Hills NSW 2153

www.rms.nsw.gov.au | T 13 77 88

| E maritimedvrsenquiries@service.nsw.gov.au

Dealer application checklist

Using this checklist will ensure you submit a complete application for the Maritime Dealer Vessel Registration (MDVRS).

	Dealer (tick)	Received (office use only)
Completed MDVRS Dealer application form.	<input type="checkbox"/>	<input type="checkbox"/>
Completed MDVRS Authorised Services Officer (ASO) application form (1 per ASO).	<input type="checkbox"/>	<input type="checkbox"/>
Certified copies of acceptable Proof of Identity documents for Dealers and ASO's.	<input type="checkbox"/>	<input type="checkbox"/>
Certified copy of the directors or sole traders National Police Check certificate.	<input type="checkbox"/>	<input type="checkbox"/>
Copy of Public and products Liability or broadform liability insurance certificate. (\$20 million for any single occurrence and unlimited in the aggregate as to the number of occurrences).	<input type="checkbox"/>	<input type="checkbox"/>
Workers Compensation insurance certificate (if required). See schedule two of the agreement for exemptions.	<input type="checkbox"/>	<input type="checkbox"/>
Copy of your Australian Company Number (ACN), Australian Business Number (ABN) or Australian Registered Body Number (ARBN) Certificate	<input type="checkbox"/>	<input type="checkbox"/>
Executed MDVRS agreement	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Execution clause on pages 1, 2 or 3, and • Schedule 1 (including Item 1, Item 2, Item 6 and item 7). 	<input type="checkbox"/>	<input type="checkbox"/>

Office Use Only

Eligibility of applicant

- Applicant business is located within Australia
- Applicant is a retailer of new vessels

Approval checklist

Dealer

- National criminal records check certificate
- Current Public and Products liability insurance certificate and workers compensation certificate of currency supplied (*exemptions do apply to Workers Compensation insurance certificate only. See Schedule 2 – Insurance of the Agreement*).
- Dealer's Proof of Identity (POI) copied

Stand alone or primary proof	Secondary proof
<input type="text"/>	<input type="text"/>

Document number	Document number
<input type="text"/>	<input type="text"/>

Application approved/not approved

Manager or delegate signature

Service NSW Centre	Date
<input type="text"/>	Day / Month / Year

MDVRS Induction Checklist

(to be completed after Agreement is signed by dealer)

- Has the Agreement been executed satisfactorily by dealer?
Yes No
- Have the following items been provided to the dealer?
 - Adequate stock of forms
 - Proof of identity (POI) brochure
 - Kalamazoo receipts
 - PWC behavior labels
 - Capacity stickers
- Has the dealer been informed that the following documents are available on the RMS website:
 - Maritime Dealers Guide
 - Statement of Business Ethics
- Are authorised services officers in place?
Yes No

I have ensured that the checklist has been completed and the Dealer representative and staff are aware of their responsibilities.

Manager or delegate signature

Date

Day / Month / Year