



Authorised Services Officers Authorisation Form

Maritime Dealer Vessel Registration Scheme (MDVRS)

This form must be filled in by staff who will:

1. Act as the representative in transacting business with Roads and Maritime Services (Roads and Maritime).
2. Check customer proof of identity (POI) on behalf of Roads and Maritime.

Authorised users must adhere to the following requirements:-

- Only Proof of Identify (POI) documents listed on the Roads and Maritime website, can be accepted for individuals and organisations.

If authorised Services Officers fail to meet their responsibilities, their authorisation to perform these functions will be revoked.

Authorised Services Officers are not required to produce identification documents when transacting business on behalf of the participant.

1. Dealer's details

Name

Address of Dealer

2. Details of Authorised Services Officer

Name

Date of birth

Residential address

3. Declaration of Eligibility of Authorised Services Officers

(to be completed by Dealer's Representative)

I declare that the user named is appropriately qualified and experienced to verify customer POI documents on behalf of Roads and Maritime or certify vessels in accordance with the requirements of an Agreement where one exists.

Dealer's Representative name

Dealer's Representative signature

Date

4. Declaration

I understand that my personal information is collected and held by Roads and Maritime Services (Roads and Maritime), 20-44 Ennis Rd, Milsons Point NSW 2061. I understand that my personal information is being collected as part of my application and I must supply information to become an Authorised Services Officer. I understand failure to supply full details and sign this declaration can result in the application not proceeding.

4. Declaration (continued)

My personal information may be disclosed for the purpose of verifying this application. I have a right to access or correct my personal information in accordance with the provisions of the *Privacy and Personal Information Protection Act 1998*. I declare that the details in this application are true and complete.

Signature of dealer

Date

Signature of dealer's representative

Date

Roads and Maritime Use Only

Proof of Identity record *(attach copy)*

Stand alone or primary proof

Document number

Secondary proof

Authorisation of Manager

Approved

Not approved

Signature of Manager or delegate

Registry/Service Centre name

Date