



Attachments

**An Unregistered Vehicle Permit (UVP) must not be used as a substitute for registration.**

- An UVP may only be issued for restricted journeys or short-term use up to 28 days.
- The UVP document should be kept in the vehicle and the UVP label or a notice showing the permit number must be clearly displayed at all times.
- A 'Vehicle Suitable for Safe Use Declaration' (form 1245) is required.
- Dealers with an agreement may certify new vehicles listed in Schedule 1, Item 5 of their dealer agreement without the 'Vehicle Suitable for Safe Use Declaration'.
- Vehicles carrying a commercial load, exempt from registration, or written-off cannot be issued with an UVP.
- Any old number plates must be removed from the vehicle and surrendered at a service centre.

For further enquiries contact a service centre, call Service NSW on 13 77 88 or visit our website at [rms.nsw.gov.au](http://rms.nsw.gov.au)

**Hearing or speech impaired?** Call Service NSW on the National Relay Service: TTY users phone 13 36 77 then ask for 13 77 88. Speak and Listen users phone 1300 555 727 and ask for 13 77 88.

**1 Is the permit to be issued in the name of:**  
a person  a corporation  **Now go to 3**

**2 Personal details**

NSW Driver licence number/Customer number

Surname

Given names

Residential address

State Postcode

Mailing address *(if different from residential address, All mail will be posted to this address)*

State Postcode

Email address

Please provide a mobile number if you would like to receive communications from Roads and Maritime this way

Mobile number

Date of birth

ABN *(if applicable)*

Gender male  female

**Now go to 4**

**3 Corporation's details**

If an UVP is being issued in the name of a corporation, the Representative Authority must be filled in. For a company, the Director or an authorised delegate must complete and sign the Representative's section. In the case of an incorporated association, it is the public officer who must sign. In all cases, the authorised representative must provide proof of their identity.

Customer number

Name

Business address

State Postcode

Mailing address *(if different from business address)*

State Postcode

ABN *(if applicable)*

ACN or ARBN or other *(evidence of incorporation required)*

**4 Details of the proposed journey**

Starting from:

On

Arriving at:

On

Why is the vehicle NOT being registered?

**5 How long do you want the permit for?**

*(UVP's are issued for up to 28 days only)*

**6 Vehicle type? (eg. car, truck, cycle, trailer, plant)**

**7 Vehicle identification**

Make

Year of manufacture

GVM *(trucks only)*

Model *(in full - name, letters and/or numbers, variant)*

VIN number or chassis/frame number

Engine number

## 8 Privacy Statement and Declaration

Roads and Maritime Services is collecting your personal information in relation to your application for an UVP and may retain and use it for driver licensing, motor vehicle, road transport and safety purposes. You are required to provide this information under road transport legislation and we may refuse your application if you do not provide it.

We may disclose your personal information to other driver licensing and vehicle registration agencies, to assess your application or verify the information you provide, for inquiries about motor accidents, to confirm compulsory third party (bodily injury) insurance is current, to anyone proposing to acquire an interest in your vehicle and in respect of inquiries relating to stolen or abandoned vehicles. Otherwise we will not disclose your personal information without your consent unless authorised by law. We are subject to the *Privacy and Personal Information Protection Act* and the *Health Records and Information Privacy Act*.

Your personal information will be held by us at 20-44 Ennis Rd, Milsons Point NSW 2061. You have the right to access and correct the information if you believe that it is incorrect. You can contact us to request to access or correct it

**You declare that:**

- the information on this form is true and complete
- you will be bound by the conditions as described in the permit
- you will be responsible for the vehicle to be suitable for safe use for the period of the permit
- will clearly display the UVP label or notice showing the permit number on the vehicle.

Under road transport legislation, it is an offence to attempt to obtain an UVP for a registrable vehicle, or renew the permit by false statement or any misrepresentation or other dishonest means.

Signature

Capacity if representative of a corporation

Date

|     |   |       |   |      |
|-----|---|-------|---|------|
|     | / |       | / |      |
| day |   | month |   | year |

## 9 Representative Authority

Complete this to authorise another person to apply for an UVP in your name (as long as you are recorded on the Roads and Maritime computer system).

**I declare that the person named below is my authorised representative.**

Signature

Date

|     |   |       |   |      |
|-----|---|-------|---|------|
|     | / |       | / |      |
| day |   | month |   | year |

### Representative's details

NSW Driver licence/ Customer no.

Date of birth

|     |   |       |   |      |
|-----|---|-------|---|------|
|     | / |       | / |      |
| day |   | month |   | year |

**Gender**

male

female

Surname

Given names

Address

|       |          |
|-------|----------|
|       |          |
| State | Postcode |

Representative's signature

Capacity if representative of a corporation

Date

|     |   |       |   |      |
|-----|---|-------|---|------|
|     | / |       | / |      |
| day |   | month |   | year |

## Dealer use

### Certified by dealer representative as being suitable of safe use

This vehicle is suitable for safe use and meets the requirements of road transport legislation.

Dealer licence number

Signature

Company stamp

### Office use - BUNDLE B

If this is a telephone application make sure the applicant understands that he/she will be bound by the conditions of the permit and will be responsible for the suitability for safe use of the vehicle and that any old number plates must be removed from the vehicle before it is used and surrendered as soon as possible after the permit has been issued.

### Proof of identity record

Stand alone or primary proof

Secondary proof (if necessary)

Document number

### Corporation

ACN, ARBN or other verified from: (specify document)

### Suitable for safe use

Vehicle Suitable for Safe Use Declaration

Certification by Motor Dealer

### Customer service representative details

Name

Signature

Staff number

### Permit details

Permit number

Overdimension permit no. (if applicable)

### Conditions

Conditions and details of proposed journey to be recorded on DRIVES.