



DVRS Application

Dealer Vehicle Registration Scheme

1. Details

Name

Trading name

Business address

ACN/ARBN

ABN

Business telephone number

2. Eligibility of applicant

- Dealer within NSW or within 50km of NSW border
 Dealer number State
- Manufacturer/Retailer of new trailers weighing less than 250kg
- Entity engaged in the distribution or management of new motor vehicles

3. Types of new vehicles to be registered

Manufacturer	<4.5 tonnes	> 4.5 tonnes

4. Participant representative

Name

Position

5. Declaration

Your personal information is collected and held by Roads and Maritime Services (RMS) 101 Miller Street, North Sydney NSW 2060. I accept that the submission of this application does not guarantee admission to the scheme. I declare that the information on this form is true and correct. I understand that I must supply the information in accordance with the rules of the Dealer Vehicle

5. Declaration *continued*

Registration Scheme (DVRS) and failure to supply full details and sign the declaration can result in the application not proceeding. The information supplied may be disclosed inside and outside NSW to verify the contents of the application, for the administration of DVRS and law enforcement. I have the right to access or correct my personal information in accordance with the provisions of the relevant privacy legislation. I acknowledge I have read and understand the Terms and Conditions for DVRS and agree to be bound by them.

Name

Signature

Position

Date

Office Use Only

Eligibility of applicant

- Dealer within NSW or within 50km of NSW border
 Dealer number State
- Manufacturer/Retailer of new trailers weighing less than 250kg
- Entity engaged in the distribution or management of new motor vehicles

Approval checklist

Dealer

- Proof of Dealer Licence

New vehicle Dealer

- Manufacturer/dealer franchise or agreement as an agent sighted

Heavy vehicle Dealer

- HVAIS

Trailer Organisation

- Letterhead stating the make of trailer they manufacturer
- Public liability and workers compensation certificate of currency supplied (*exemptions do apply see Schedule 2 – Insurance of the Agreement*)
- Participants POI copied

Application approved/not approved

Manager or delegate signature

Registry /Service Centre

Date

Office Use Only

DVRS Induction Checklist

(to be completed after Agreement is signed)

1 Has the Agreement been executed satisfactorily?

Yes

No

2 Have the following items been provided?

Adequate stock of forms

Number plates

Labels (if required)

3 Inform the participant the following documents are available on the RMS website

DVRS Business Rules

Road Vehicle Descriptor Sheets

Motor Dealers Guide

Statement of Business Ethics

4 Are authorised users in place?

Yes

No

I have ensured that the checklist has been completed and the user representative and staff are aware of their responsibilities.

Manager or delegate signature

Date

Day	/	Month	/	Year
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