

Return the completed form to: DRIVES Help Desk or **Email: DrivesHelpDesk@rms.nsw.gov.au** or **Fax No.: (02) 4924 0482**

### 1. Reason for request

- provide WOVR access via the internet
- provide new operator access to WOVR
- extend or expire existing operator account
- reset operators password

### 2. Organisation details

Organisation User ID

Business name and address

Postcode

ABN / ACN number

Security administrators name

Contact facsimile number

Contact telephone number

**Note:** If this is your first application your companys security administrator will be given a login ID for the WOVR internet site if your application is successful.

### 3. Operators details

User ID

Operators surname

Operators given name

Date of birth

Contact telephone number

Drivers licence number / Customer number

Operators email address

**Note:** It is the security administrators responsibility to ensure that all details are correct. This includes checking the operators proof of identity.

*If you need to provide more than one operator, you should provide additional names on a photocopy of this form.*

### 4. Declaration by security administrator

I declare that the information given on this form is true and correct. I understand if at any time the information is found to be false or misleading I could be fined up to \$2,200.

Signature

Date

**Note:** The security administrator will be contacted by the DRIVES Help Desk and given login IDs and default passwords for the company and operators.

### Roads and Maritime Services Office Use Only

copy of licence ID attached

company account processed

new operators access processed

existing operator account extending

existing operator account expired

operator's password reset

Organisation Login ID allocated

Default password allocated

Login ID allocated

Default password allocated

Issuing officers name

Staff number

Signature

Date

Comments


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