



Use this form to establish a new user or amend an existing user on the DOL System.

1. Dealer details

Dealer licence number

Roads and Maritime Services
customer number

Dealer name

Trading name

Business address

Postcode

ACN, ARBN or ABN

Business telephone number

Business fax number

2. User details

Surname

Given names

Date of birth

NSW driver lic/customer no.

3. Registry details

Controlling Registry name

4. Agreement and declaration by Dealer (DOL Terms)

I acknowledge that the terms of the Dealer Vehicle Registration Scheme (DVRS) Dealer Agreement will apply concerning Dealer Online (DOL) including the use and security of passwords and obligations of Security Administrators. I declare that the information provided in this Application is true and complete.

User signature

Security Administrator name

Security Administrator signature

Date

Security Administrator email address

5. Privacy statement

The Roads and Maritime Services (Roads and Maritime) is subject to the *Privacy and Personal Information Protection Act 1998* (PPIP Act) which requires that we comply with the Information Privacy Principles set out in the PPIP Act.

Your personal information is being collected to process your application to add an authorised user in respect of the Dealer Online System (DOL) and to administer DOL. You are not required to provide your personal information but Roads and Maritime may refuse your application if you do not. Your personal information will be held by Roads and Maritime at 101 Miller St, North Sydney NSW 2060. You have the right to access and correct the information if you believe that it is incorrect. We may disclose your personal information for the purposes of verifying the information and supporting documents you have provided to us but otherwise Roads and Maritime will not disclose your personal information without your consent unless authorised by law.

**Please return completed form to your
Controlling Registry.**

Roads and Maritime office use only Checklist

Controlling Registry

Approved Controlling Registry Yes No

DVRS new **and** used DVRS new **only**

DVRS used **only** DVRS other

Manager's name

Signature

Staff number

Date

DRIVES Help Desk

User ID's and password issued Confirmation email sent to CSCM

Signature

Staff number

Date