



Add / Change Security Administrator Dealer Online (DOL)

Use this form to establish a new Security Administrator on the DOL System.

1. Dealer details

Dealer licence number	Customer number
<input type="text"/>	<input type="text"/>
Dealer name	
<input type="text"/>	
Trading name	
<input type="text"/>	
Business address	
<input type="text"/>	
<input type="text"/>	
Postcode	
Business telephone number	Business fax number
<input type="text"/>	<input type="text"/>
Business email address	
<input type="text"/>	

2. Security Administrator details

Add Security Administrator

Change Security Administrator

Surname

Given names

Date of birth	NSW driver lic/customer no.
<input type="text"/>	<input type="text"/>
Security Administrator telephone number	Security Administrator fax number
<input type="text"/>	<input type="text"/>
Email address	
<input type="text"/>	

3. Registry details

Controlling Registry name

4. Agreement and declaration by Dealer (DOL Terms)

I acknowledge that the terms of the Dealer Vehicle Registration Scheme (DVRS) Dealer Agreement will apply concerning Dealer Online (DOL) including the use and security of passwords and obligations of Security Administrators. I declare that the information provided in this Application is true and complete.

Security Administrator signature

Name of Authorised dealer representative

Signature of Authorised dealer representative

Date

day month year

5. Privacy statement

The Roads and Maritime Services (Roads and Maritime) is subject to the *Privacy and Personal Information Protection Act 1998* (PPIP Act) which requires that we comply with the Information Privacy Principles set out in the PPIP Act.

Your personal information is being collected to process your application to add or change a security administrator in respect of the Dealer Online System (DOL) and to administer DOL. You are not required to provide your personal information but Roads and Maritime may refuse your application if you do not. Your personal information will be held by Roads and Maritime at 101 Miller St, North Sydney NSW 2060. You have the right to access and correct the information if you believe that it is incorrect. We may disclose your personal information for the purposes of verifying the information and supporting documents you have provided to us but otherwise Roads and Maritime will not disclose your personal information without your consent unless authorised by law.

**Please return completed form to your
Controlling Registry.**

Roads and Maritime office use only Checklist

Controlling Registry

Approved Controlling Registry Yes No

Confirmation email to CSCM

Manager's name

Signature

Staff number Date

day month year

DRIVES Help Desk

Security Administrator add / change

Signature

Staff number Date

day month year