



Roads and Maritime Services Customer Number Application Organisation

A motor vehicle can only be registered in the name of a legal entity. For registration purposes a vehicle must be registered in the name of a natural person or an incorporated organisation

To establish/create a Roads and Maritime Services (Roads and Maritime) customer number for a company or other organisation not already on the RMS DRIVES system. Proof of Identity must be provided

Incorporated organisations are required to provide evidence of incorporation. This can be any of the following:

- Certificate of Registration, with Australian Company Number (ACN);
- a current Extract of the Company, with ACN;
- Certificate of Registration on Change of Name with ACN;
- a printed extract from the Australian Securities Investment Commission (ASIC) website with ACN;
- Certificate of Incorporation issued by the NSW Office of Fair Trading;
- Certificate of Registration of a Foreign Company, with Australian Registered Body Number (ARBN) for companies incorporated overseas.

The representative's authority must be filled in if the applicant is not a Director or Authorised Delegate of the organisation. In all cases the authorised representative must provide proof of their identity.

Office Use
Customer number allocated
Attachments

1 Reason for establishing/creating a Roads and Maritime customer number (Please tick appropriate box)

- Establish registration
- Transfer registration
- Apply for Mobility Parking Scheme as an organisation
- Other
(please give details below)

2 Organisation's details

Name (give incorporation name if applicable)

Business address

 State Postcode

Postal address (if different from business address)

 State Postcode

ABN or ACN (if applicable)

Contact person for incorporated organisation

Contact phone number

Contact fax number

3 Has your Organisation previously engaged in business with Roads and Maritime that required the issue of a customer number in the above name?

- no
- yes Give details below

What type of business?

Customer number / Registration number

4 Garage address (where any vehicle will most often be kept)

 State Postcode

5 Customer declaration

Roads and Maritime Services (Roads and Maritime) is collecting your personal information in order to create your Roads and Maritime customer number. RMS may retain and use your personal information for driver licensing, motor vehicle, road transport and safety purposes.

Providing this information is voluntary but Roads and Maritime may refuse your application unless you do so in which case you may not be able to transact business with Roads and Maritime.

Roads and Maritime may disclose your personal information to other driver licensing and vehicle registration agencies, to assess your application or verify the information you provide, for inquiries about motor accidents, to confirm compulsory third party (bodily injury) insurance is current, to anyone proposing to acquire an interest in your vehicle and in respect of inquiries relating to stolen or abandoned vehicles.

Otherwise Roads and Maritime will not disclose your personal information without your consent unless authorised by law.

Your personal information will be held by Roads and Maritime at 20-44 Ennis Road, Milsons Point NSW 2061. You have the right to access and correct the information if you believe that it is incorrect.

You declare that the information on this form is true and complete.

Signature

Date

6 Representative's Authority

To be completed if an authorised representative attends to establish/create a Roads and Maritime customer number.

I declare that the person named below is my authorised representative.

Signature

Date

Representative's details

Driver licence number /Customer number

Surname

Given names

Residential address

State

Postcode

Date of birth (if applicable)

Sex

male

female

Representative's signature

Date

Office use only

Proof of identity record

Person

Stand-alone or primary proof

Document number

Secondary proof (if necessary)

Organisation

ACN or ARBN verified from (specify document and copy)

Verified by

CSR's Name

Signature

Staff number



Cut here and hand to customer

Office Use Only

Customer name

Roads and Maritime Customer number