



Light Trailer and Caravan Pre-delivery Checklist

Item 1. Record Make and Model	Inspected	Corrected												
<ul style="list-style-type: none"> Make _____ 	<input type="checkbox"/>	<input type="checkbox"/>												
<ul style="list-style-type: none"> Model _____ 	<input type="checkbox"/>	<input type="checkbox"/>												
<ul style="list-style-type: none"> Tare mass _____ <p>Note: Light caravans / camper trailers with CVT shape may record a tare mass up to five percent greater than the certified tare mass. Any other variances less than or greater than 5% of the certified tare mass will require an unregistered vehicle safety inspection report issued by an Authorised Unregistered Vehicle Inspection Station and weighbridge ticket.</p>	<input type="checkbox"/>	<input type="checkbox"/>												
Item 2. Compliance Plate	Inspected	Corrected												
<ul style="list-style-type: none"> Check vehicle for relevant compliance plate. 	<input type="checkbox"/>	<input type="checkbox"/>												
Item 3. VIN & Stamping Requirements	Inspected	Corrected												
<ul style="list-style-type: none"> Check the VIN against the documentation. 	<input type="checkbox"/>	<input type="checkbox"/>												
<ul style="list-style-type: none"> VIN _____ 	<input type="checkbox"/>	<input type="checkbox"/>												
<ul style="list-style-type: none"> VIN to be stamped in prominent area preferably left front top section of the drawbar or on the trailer plate. 	<input type="checkbox"/>	<input type="checkbox"/>												
Item 4. Check trailer coupling, drawbar and mountings including safety chains	Inspected	Corrected												
<ul style="list-style-type: none"> Ensure no coupling component is loose, or is cracked. 	<input type="checkbox"/>	<input type="checkbox"/>												
<ul style="list-style-type: none"> Ensure the drawbar is securely mounted and is not cracked. 	<input type="checkbox"/>	<input type="checkbox"/>												
<ul style="list-style-type: none"> Check that the trailer displays the gross mass rating and the manufacturer's name and trademark. 	<input type="checkbox"/>	<input type="checkbox"/>												
<ul style="list-style-type: none"> Where any part of the coupling or drawbar is removable, the bolts, studs, nuts etc fastening those parts must have a locking device such as U-clip, split pin, spring washer or nylon lock nut. 	<input type="checkbox"/>	<input type="checkbox"/>												
<ul style="list-style-type: none"> Visually inspect safety chains or ropes. 	<input type="checkbox"/>	<input type="checkbox"/>												
<ul style="list-style-type: none"> Check that any safety chain or wire rope does not touch the ground and that its length is such that it prevents any breakaway protection device from operating. 	<input type="checkbox"/>	<input type="checkbox"/>												
<ul style="list-style-type: none"> Safety chains or wire ropes must be permanently attached to the drawbar and cannot be attached by shackles. 	<input type="checkbox"/>	<input type="checkbox"/>												
<ul style="list-style-type: none"> The size of the chain or rope must not be less than that specified in the table below: <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Aggregate Trailer Mass</th> <th>Min chain size or wire rope</th> <th>Shackle diameter</th> </tr> </thead> <tbody> <tr> <td>up to 1000kg</td> <td>6.3 mm</td> <td>9.5 mm</td> </tr> <tr> <td>1000 kg to 1600kg</td> <td>8.0 mm</td> <td>12.7 mm</td> </tr> <tr> <td>1600 kg to 2500 kg</td> <td>10.0 mm</td> <td>12.7 mm</td> </tr> </tbody> </table>	Aggregate Trailer Mass	Min chain size or wire rope	Shackle diameter	up to 1000kg	6.3 mm	9.5 mm	1000 kg to 1600kg	8.0 mm	12.7 mm	1600 kg to 2500 kg	10.0 mm	12.7 mm	<input type="checkbox"/>	<input type="checkbox"/>
Aggregate Trailer Mass	Min chain size or wire rope	Shackle diameter												
up to 1000kg	6.3 mm	9.5 mm												
1000 kg to 1600kg	8.0 mm	12.7 mm												
1600 kg to 2500 kg	10.0 mm	12.7 mm												
<ul style="list-style-type: none"> On rigid pig trailers in excess of 2.5 tonnes gross trailer mass there must be two chains and there must be at least one chain which is not positioned such that it prevents the drawbar from touching the ground when the drawbar is detached. <p>The size of the chain of rope must not be less than that specified in the table below:</p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Aggregate Trailer Mass</th> <th>Min chain size 2 required</th> </tr> </thead> <tbody> <tr> <td>2500 kg to 4500 kg</td> <td>7.1 mm</td> </tr> <tr> <td>> 4500 kg to 7500 kg</td> <td>9.5 mm</td> </tr> <tr> <td>> 7500 kg to 13500 kg</td> <td>12.7 mm</td> </tr> </tbody> </table>	Aggregate Trailer Mass	Min chain size 2 required	2500 kg to 4500 kg	7.1 mm	> 4500 kg to 7500 kg	9.5 mm	> 7500 kg to 13500 kg	12.7 mm	<input type="checkbox"/>	<input type="checkbox"/>				
Aggregate Trailer Mass	Min chain size 2 required													
2500 kg to 4500 kg	7.1 mm													
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Item 5. Lights	Inspected	Corrected
<ul style="list-style-type: none"> Visually inspect compulsory reflectors fitted to the rear, side and front of the vehicle for damage. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Visually inspect and check the operation of all lights fitted to the vehicle to ensure they are operating correctly. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Check the number plate light is directing light onto the surface of the number plate and not to the rear of the vehicle. 	<input type="checkbox"/>	<input type="checkbox"/>

Item 6. Suspension and brakes	Inspected	Corrected
<ul style="list-style-type: none"> Check to see if any suspension component is broken, cracked, missing, not secured or can be seen to have been repaired or modified by heating or welding. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Check whether any nut, bolt, or locking device is not secured or is missing. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Inspect visible brake components and observe whether any component is leaking, or is not securely mounted, or whether any cable operating a brake is missing, broken or frayed or any wiring for electric brakes is frayed or bared. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Test any override brake system by compressing the brake device and attempt to move the trailer and ensure the brakes retard the movement of the trailer. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Test trailers fitted with brakes other than override brakes with the trailer attached to the tow vehicle, apply the trailer service brake and attempt to move the trailer forward, the brake must retard the movement of the trailer. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Test the parking brake with the trailer attached to the tow vehicle, apply the parking brake and attempt to move the trailer, the park brake must retard the movement of the trailer. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Check the operation of breakaway protection on trailers greater than 2 tonne gross trailer mass to ensure the trailer breakaway protection device operates immediately the brake hose connection is disconnected. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Ensure the trailer breakaway protection device holds brakes in the fully applied position. 	<input type="checkbox"/>	<input type="checkbox"/>

Item 7. Wheels and tyres	Inspected	Corrected
<ul style="list-style-type: none"> Check all road wheels and tyres. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Check if any hub has missing or broken wheel mounting nuts, studs or bolts (where they can be seen without removing hub caps or wheel trims). 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Check if any spoke wheel has missing, loose, broken or cracked spokes. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Make sure the tyre or rim does not foul any component at any point over its full range of travel. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Ensure the tyre construction of all tyres on each axle is the same (cross ply, radial ply or bias belted). 	<input type="checkbox"/>	<input type="checkbox"/>

Item 8. Number plate location	Inspected	Corrected
<ul style="list-style-type: none"> Ensure the number plate is permanently affixed to the vehicle. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Ensure the number plate: <ul style="list-style-type: none"> in an upright position that is substantially parallel to the vehicle's axles not more than 1.3 metres above ground level 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Check the number is not obscured, defaced or otherwise not legible. 	<input type="checkbox"/>	<input type="checkbox"/>

continued next page

Item 8. Number plate location <i>(continued)</i>	Inspected	Corrected
<ul style="list-style-type: none"> • Ensure the numbers on the number plate are clearly visible from any point: <ul style="list-style-type: none"> • up to 20 metres from the number plate • within an arc of 45 degrees from the surface of the number plate above or to either side of the vehicle. 	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<ul style="list-style-type: none"> • Check any cover on the number plate: <ul style="list-style-type: none"> • is clear, clean, untinted and flat over its entire surface • has no reflective or other characteristics that would prevent the successful operation of a device approved for use under a law relating to the detection of traffic offences. 	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<ul style="list-style-type: none"> • Ensure one number plate is affixed to the vehicle's rear. 	<input type="checkbox"/>	<input type="checkbox"/>