



Use this form to establish or delete a Dealer on the Dealer Number Plate System

## 1. Details

Dealer licence number (if applicable) RMS customer number

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Name


Trading name


Business address

Postcode

ACN, ARBN or ABN

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Business telephone number

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Business fax number

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Business email address

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## 2. Reason for request

Establish access

Remove access

Office number  
(required for remove access only)

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## 3. RMS details

Controlling Registry/Service Centre name

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## 4. Agreement and declaration by Participant

*This declaration must be read by the signatories.*

I agree that if RMS approves this application the terms and terms of the Agreement will apply concerning the Number Plate System. I declare that the information provided in this application is true and complete.

### Details of Authorised user representative

Name

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User representative signature

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### Witnessed by

Name

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Signature

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Date

day / month / year
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## 5. Privacy statement

The Roads and Maritime Services (RMS) is collecting your personal information in connection with your application for access to the Dealer Number Plate System.

You are not required to provide your personal information but RMS may refuse your application if you do not.

RMS may retain and use your personal information to process your application for Dealer Number Plate System access or facilitate administration of your system access. Your personal information will be held by RMS at 20-44 Ennis Road, Milsons Point NSW 2061. You have the right to access and correct the information if you believe that it is incorrect.

Your personal information may be disclosed for the purpose of verifying the information and supporting documents you have provided to us, or, to a third party number plate manufacturer, systems operator or courier to facilitate delivery of number plates. Otherwise, RMS will not disclose your personal information without your consent unless authorised by law.

**Please return completed form to your Controlling Registry/Service Centre**

## Office Use Only

### Controlling Registry/Service Centre

#### Number Plate System Authorisation (DVRS only)

Approve Participant Yes  No

Remove Participant Yes  No

Manager's name

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Signature

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Staff number

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Date

day / month / year
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### Number Plate System Operator

Participant established

Participant removed

Confirmation email sent to Manager

System Operator Representative name (please print)

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Signature

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Date

day / month / year
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