



Request for Password Reset / Extend / Expire User Dealer Number Plate System

Use this form to reset your password, extend an account or expire a user on the Dealer Number Plate System

1. Details

Dealer licence number (if applicable) RMS customer number

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Name

Trading name

Business address

Postcode

ACN, ARBN or ABN

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Business telephone number

Business fax number

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Business email address

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2. Reason for request

Reset password

Extend account

Expire user

3. Details of user

User ID

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Surname

--

Given names

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Business telephone number

Business fax number

--	--

Business email address

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4. RMS details

Controlling Registry/Service Centre name

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5. Agreement and declaration by User and Security Administrator

This declaration must be read by the signatories.

I acknowledge that the terms of the Agreement will apply concerning the Dealer Number Plate System including the use and security of passwords and obligations of Security Administrators. I declare that the information provided in this application is true and complete.

Signature of user

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Security Administrator name

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Security Administrator signature

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Date

/	/
day	month / year

6. Privacy statement

The Roads and Maritime Services (RMS) is collecting your personal information in connection with your application for access to the Dealer Number Plate System.

You are not required to provide your personal information but RMS may refuse your application if you do not.

RMS may retain and use your personal information to process your application for Dealer Number Plate System access or facilitate administration of your system access. Your personal information will be held by RMS at 20-44 Ennis Road, Milsons Point NSW 2061. You have the right to access and correct the information if you believe that it is incorrect.

Your personal information may be disclosed for the purpose of verifying the information and supporting documents you have provided to us, or, to a third party number plate manufacturer, systems operator or courier to facilitate delivery of number plates. Otherwise, RMS will not disclose your personal information without your consent unless authorised by law.

Scan and email completed form to Plate System Operator

Office use only

Dealer Number Plate System Operator

User account extended or expired

Password reset

Confirmation email sent to security administrator

System Operator Representative name (please print)

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Signature

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Date

/	/
day	month / year