

DETAILS OF APPLICANT

Surname:		Given name:	
Organisation Name <i>(if applicable)</i>		Date of Birth: day / month / year	
Postal address:			
Suburb:		State:	Postcode:
Contact number:	Email address:		

BANK DETAILS

Cheque: Please arrange for the refund to be sent to the address details as listed above

EFT: Please arrange for a refund to be deposited into the nominated bank account detailed below:

Bank account name:

BSB:	Account number:
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REFUND DETAILS

Boat Licence Refunds

Boat Driver Licence number:

Claiming a concession refund - *copy of your Pensioner Concession Card (both sides)*

Cancellation, boat licence obtained in another State/Territory - *copy of your interstate marine licence or confirmation letter from the state/territory*

Death of licensee - *Copy of Death Certificate (or other acceptable proof of death). Please note: Deceased estate refunds will only be issued as a cheque made payable to 'The Estate of the Late...'. EFT Refunds are not available.*

Cancellation on medical advice - *statement or certificate from a medical professional/doctor and the surrender of your Boat Licence Card to TfNSW or Service NSW*

Licence downgraded from Personal Watercraft Licence (PWC) to General Boating Licence (GBL) - *surrender of your PWC Licence Card to TfNSW or Service NSW*

Overpayment of licence fees - *copy of the receipt/payment or statement from a financial institute showing the overpaid amount*

Cancellation, boat licence no longer required - *surrender of your Boat Licence Card to TfNSW or Service NSW*

Vessel Registration Refunds

Vessel Registration number:

Claiming a concession refund - *copy of your Pensioner Concession Card (both sides)*

Cancellation, vessel removed from NSW waters - *Copy of your interstate vessel registration or confirmation letter from the other state/territory.*
If you have never held a boat licence or vessel registration in NSW, you must include a certified copy of your Proof of Identity (POI). Please see <http://www.rms.nsw.gov.au/maritime/licence/poi.html> for acceptable POI documents

Cancellation, vessel reported stolen - *copy of the insurance claim or Police Event number for the incident*

Cancellation, vessel lost - *statutory declaration with details of the circumstances or a copy of the insurance claim deeming the vessel a total loss*

Cancellation, vessel destroyed - *statutory declaration with details of the circumstances for the vessel being destroyed or a copy of the insurance claim deeming the vessel a total loss*

Overpayment of registration fees- *copy of the receipt/payment or statement from a financial institute showing the overpaid amount*

Vessel sold - NO REFUND APPLIES

REFUND DETAILS *continued*

Vessel Registration Refunds *continued*

Cancellation, vessel registration no longer required - NO REFUND APPLIES

Maritime Products returned eg registration numbers/stickers - NO REFUND APPLIES

Mooring Refunds

Mooring site number:

Application number:

Claiming a concession refund - *copy of your Pensioner Concession Card (both sides)*

Private Mooring Priority Wait List cancellations - *No other documentation required*

Private Mooring Licence cancellations - *No other documentation required*

Other Maritime Refunds

Please specify below the reasons for requesting a Maritime Refund, if not listed above

PERSONAL INFORMATION COLLECTION NOTICE

Your privacy is important to us and our Privacy Statement explains why we collect your Personal Information and how we will manage it. You can obtain a copy of our Privacy Statement at www.transport.nsw.gov.au/privacy-statement or by calling us to request a copy on **13 12 36**.

DECLARATION

I have included the relevant documents to support this refund request. I understand that no refund is guaranteed and that my request will be considered on the basis of the information that I have supplied. I declare that I am authorised to apply for this refund and that the information supplied is true and complete.

Applicant's Signature:

Date:

*<http://www.rms.nsw.gov.au/maritime/licence/poi.html>

PLEASE SUBMIT COMPLETED FORM TO:

Mail: Maritime Product Services
Locked Bag 5100
Camperdown NSW 1450

Email: MPS@transport.nsw.gov.au

OFFICE USE

Officer's name

Officer's location:

Refund reference number:

Date:

day / month / year