



Mutual Recognition Application

1. Personal details

Please note, if your details change, you must notify Roads and Maritime Services within 7 days.

Surname (*family name*) Male Female

First names (*given names*)

Other names

Date of birth / /
day month year

Fax number

Telephone number

Mobile number

Place and country of birth

Postal address

 Postcode

Residential address (*PO Boxes not accepted*)

 Postcode

Email address

Occupation for registration (*ie bus*)

Driver licence number State issued and class

Expiry date / /
day month year

How long have you held your current Driver Licence for (years)?

Have you obtained a NSW Driver Licence?

Yes No

Driver licence no. Issue date / /
day month year

2. Details of Interstate or New Zealand registration for this Occupation ("Registration" includes any Licence, Admission, Approval, Certificate, etc.)

Specify all the States/Territories and/or New Zealand in which you currently hold or previously held registration for this occupation. **A copy of the current registration document/s must accompany this application.**

i State/Territory/New Zealand

Occupation registration name

Registration/licence no.

Is the licence current? Yes No Time held (*years/months*)
 /
years months

ii State/Territory/New Zealand

Occupation registration name

Registration/licence no.

Is the licence current? Yes No Time held (*years/months*)
 /
years months

iii State/Territory/New Zealand

Occupation registration name

Lodgement details

By email: Scan this form and email to busapplications@rms.nsw.gov.au

By mail: Enrolment Services
 PO Box 3185,
 Parramatta NSW 2124

By hand: You can leave your completed form in our secure drop box located at Roads and Maritime Security Office, on the Ground floor, 110 George Street, Parramatta.

iii Registration/licence no.

Is the licence current?

Yes No

Time held (years/months)

iv State/Territory/New Zealand

Occupation registration name

Registration/licence no.

Is the licence current?

Yes No

Time held (years/months)

3. Are there any conditions, limitations or restrictions, which apply to your registration in any State, Territory or New Zealand?

No

Yes *If yes give details including the relevant state*

4. Are you the subject of disciplinary proceedings (including preliminary investigations or actions that may lead to disciplinary proceedings) in relation to this occupation in any State, Territory or New Zealand?

No

Yes *If yes give details including the relevant state*

5. Is your registration cancelled or currently suspended as a result of disciplinary action in any State, Territory or New Zealand?

No

Yes *If yes give details including the relevant state*

6. Are you personally prohibited from doing this type of work in any State, Territory or New Zealand?

No

Yes *If yes give details including the relevant state*

7. Are you subject to any special conditions in doing this type of work as a result of criminal, disciplinary or civil proceedings in any State, Territory or New Zealand?

No

Yes *If yes give details including the relevant state*

8. Do you hold or have you ever held a NSW Public Passenger Driver Authority? (You must provide details of any NSW authority to drive a public passenger vehicle you have ever held, including any authority you have held in another name. If you have ever driven a public passenger vehicle in NSW after 1990, you would have been required to hold an authority to drive such a vehicle.)

No

Yes *If yes give details (attach a separate sheet if required)*

In which name(s) was authority held

Year issued

Type of authority

Authority number

Is the authority current?

No

Yes

9. In the last ten (10) years have you ever been before a court in NSW or elsewhere for any reason where you have been found guilty or convicted for an offence OR are there any charges or court action pending against you for any other offence/s. (This includes all charges against you which are yet to go before the courts, are currently before the courts or have been finalised in which you have been found guilty and no conviction was recorded. You must also provide details of any convictions recorded against you including convictions recorded against you in another name. You must include all convictions within the last ten (10) years no matter how minor you believe the conviction or charge to be.)

No

Yes *if yes give details*

i Date

Details of offence

Court

Outcome

ii Date

day / month / year

Details of offence

[Two empty text boxes for details of offence]

Court

[Empty text box for court]

Outcome

[Two empty text boxes for outcome]

iii Date

day / month / year

Details of offence

[Two empty text boxes for details of offence]

Court

[Empty text box for court]

Outcome

[Two empty text boxes for outcome]

iv Date

day / month / year

Details of offence

[Two empty text boxes for details of offence]

Court

[Empty text box for court]

Outcome

[Two empty text boxes for outcome]

v Date

day / month / year

Details of offence

[Two empty text boxes for details of offence]

Court

[Empty text box for court]

Outcome

[Two empty text boxes for outcome]

Applicant Declaration

Declaration (to be signed in the presence of an authorised departmental officer). I declare that:

- (a) The statements and information in this application are complete,
- (b) Any registration document attached is the original or a complete and accurate copy of the original, and
- (c) I hereby give consent to the making of inquiries of, and the exchange of information with the authorities of any State Territory or New Zealand regarding my activities in this occupation and any other matters relating to my eligibility to have such an authority.

Note: Your application may be refused if any of the statements or information in this notice are materially false or misleading.

Name

[Empty text box for name]

Signature

[Empty text box for signature]

Date

Day / Month / Year

Requirement for witness

Applicants who do not attend Roads and Maritime Services office to submit the form are required to have a witness (not related) sign the application form. The witness must have witnessed the applicant sign the Applicant Declaration in the application form, and sighted proof of identity documentation.

Witness Declaration

To be completed by a person who has known you for at least 12 months and holds a current unrestricted driver licence issued in an Australian state or territory.

I certify that the applicant, whose name and signature appears on this application, has signed the application in my presence and to the best of my knowledge, the personal details in this application are correct and all document copies are authentic. I hereby certify that this is a true likeness of (applicant's name) with my name and signature, which appears below.

I understand my 'personal information' is being collected for verification of the applicant's signature. My witnessing of the applicant's signature is voluntary. My personal information held by Roads and Maritime Services may be disclosed inside and outside NSW only to verify the contents of this application.

Witness name

[Empty text box for witness name]

Witness address

[Empty text box for witness address]

[Empty text box for witness address]

Postcode

Phone number

[Empty text box for phone number]

Driver licence number

[Empty text box for driver licence number]

State issued and class

[Empty text box for state issued and class]

Signature

[Empty text box for signature]

Date

Day / Month / Year

Mutual Recognition Application checklist

To obtain a NSW driver authority you will need to have completed or provided the following:

Australian applicants

- Mutual Recognition Application (with all questions answered)
- Copy of your **current** fully unrestricted driver licence from the relevant state
- Copy of your current interstate Bus passenger authority stating issue date and expiry date
- Copy of your traffic offence and driver licence history in relation to your driver licence covering the last five years from the relevant state/s

Trans-Tasman New Zealand applicants

Under the Trans-Tasman Mutual Recognition Arrangements (TTRMA) a person registered to practice as occupation in Australia or New Zealand is entitled to practice a similar occupation in the other country.

However, before approval can be given for the applicant to complete a bus application in New South Wales, the following must be provided:

- A completed Mutual Recognition Application
- A copy of your current New Zealand driver licence stating issued date and expiry date
- A copy of your current New Zealand Bus Passenger ID card
- A Traffic Offence History from Land Transport, New Zealand
- A Certificate of Particulars from Land Transport, New Zealand in relation to any suspensions or cancellations of Passenger ID card
- A letter from the Ministry of Justice declaring that the applicant does not have any criminal record in New Zealand, if so a written report.

Office Use Only

Customer number

Authority number

Authority type

Bus

State transferring from

NSW VIC QLD ACT

TAS SA WA NT

NZ

Delegate approval

Signature

Date

Day	/	Month	/	Year
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Approved

Yes

No

Action

OK to issue Refusal