Transport
Roads & Maritime
Services

Alcohol Interlock Program
Interlock Installation Certificate

Instructions to applicant

STEP 1 Arrange an appointment with an accredited interlock service provider to have an approved interlock device installed in your vehicle. For a list of accredited interlock service providers, go to **www.rms.nsw.gov.au/interlock** or contact the Service NSW Contact Centre on 13 22 13.

STEP 2 Complete Section 1 (Applicant's declaration) below. You must sign Section 1.

STEP 3 You must take this form with you to the accredited interlock service provider along with the letter titled 'Advice of disqualification and mandatory interlock order' that you received from Roads and Maritime.

If you are applying for a fee concession, ensure you take evidence of your entitlement for the concession to the accredited interlock service provider. Information on eligible concession cards is available in the *Mandatory Alcohol Interlock Program Participant Guide*.

The accredited interlock service provider must complete and sign Section 2 (Accredited interlock service provider certification) and Section 3 (Accredited interlock service provider's declaration) below.

STEP 4 You must take the completed certificate to a Service NSW centre or a motor registry to apply for an interlock driver licence.

All sections of this certificate must be completed or your interlock driver licence will not be issued.

1. Applicant's declaration

I _____

of _____

declare that the details I have provided in this certificate are true and complete.

I understand that my personal information is being collected as a requirement of my application for an interlock driver licence. I must supply the information under the *Road Transport (Driver Licensing) Regulation 2017*. Failure to supply full details and sign this declaration may result in my application for an interlock driver licence not proceeding.

I consent to my information being used as specified in the Privacy declaration below.

Applicant's signature: _____ Date: day month year

2. Accredited interlock service provider certification

Company name of accredited interlock service provider (tick one)

☐ Draeger Australia ☐ Guardian Interlock Systems ☐ Smart Start Interlocks

Name of installer:

Address and postcode of where installation was performed:

I hereby certify that at the request of (applicant's name):

I have installed an approved interlock device into the following vehicle:

Vehicle type (select one):

☐ Light vehicle ☐ Heavy vehicle ☐ Motorcycle

Vehicle registration:

VIN (if applicable)

☐ The interlock device is marked with a **'NSW Approved Interlock Device'** label.

Approved interlock device ID number:

Interlock Participant Number:
Shown on the letter titled 'Advice of disqualification and mandatory interlock order' received by the applicant from Roads and Maritime.

Participant date of birth: day month year

Signature of installer: _____ Date of installation: day month year

3. Accredited interlock service provider's declaration

I _____

of _____

declare that the details I have provided in this certificate are true and complete.

I understand that my personal information is being collected to confirm that an approved interlock device has been installed in the vehicle identified above. Failure to supply full details and sign this declaration may result in applicant's application for an interlock driver licence not proceeding.

I consent to my information being used as specified in the Privacy declaration below.

Installer's signature: _____ Date: day month year

Installer's Personnel Number:
From Accredited Interlock Service Provider.

PRIVACY DECLARATION

The personal information provided by you is collected and held by Roads and Maritime Services, 20-44 Ennis Road, Milsons Point NSW 2061.

The personal information held by Roads and Maritime is recorded in the NSW driver licence register. It may be disclosed to Transport for NSW, accredited interlock service providers and persons who provide services to accredited interlock service providers. The personal information may be used to verify the contents of your application, for the administration of driver licensing and vehicle registration legislation, and to research and evaluate the Mandatory Alcohol Interlock Program.

You have the right to access or correct your personal information in accordance with relevant privacy legislation. Information about how you can access your personal information is available at www.rms.nsw.gov.au

UNCLASSIFIED
SENSITIVE: PERSONAL