



Application for Initial or Transfer of a Commercial Mooring Licence

IMPORTANT

All Commercial Mooring Licence applications are subject to approval. You will be advised of the outcome once your application has been assessed.

To obtain a Commercial Mooring Licence the applicant **must**:

- i. Be trading to provide approved marine type services to the boating public or a business which cannot be accessed by means other than water (ie: there is no land access).
- ii. **Provide, in writing, information/particulars relating to the purpose of the business and/or its shore based facilities.**
- iii. Provide Proof of Identity (POI) for both the applicant and nominated representative.

Commercial Mooring Licence fees are payable at the time the licence is issued. Roads and Maritime will contact you regarding payment options.

For further information visit rms.nsw.gov.au/maritime or phone **13 12 36**.

To transfer a Commercial Mooring Licence the applicant **must**:

- i. Be the purchaser of a business with an existing Commercial Mooring Licence that provides an approved marine type services to the boating public or a business which cannot be accessed by means other than water (ie: there is no land access) and continue to utilise the Commercial Mooring sites in accordance with the approval.
- ii. **Provide, in writing, information/particulars relating to the purpose of the business and/or its shore based facilities.**
- iii. Provide Proof of Identity (POI) for both the applicant and nominated representative.

Commercial Mooring Licence fees are payable at the time the licence is issued. Roads and Maritime will contact you regarding payment options.

For further information visit rms.nsw.gov.au/maritime or phone **13 12 36**.

MOORING AREA REQUIRED

Mooring location required (one mooring site per area only):

DETAILS OF APPLICANT *(block letters)*

Organisation:

ACN:

Residential/business address *(PO Box No. is not acceptable – application will not be processed unless residential/business address is supplied)*:

Suburb:

State:

Postcode:

Postal address *(if same as residential/business please write "as above")*:

Suburb:

State:

Postcode:

NOMINATED REPRESENTATIVE OF THE ORGANISATION

(written authorisation on organisation's letterhead required)

Surname:

Given names:

Position held:

Date of birth:

day

month

year

Residential address *(PO Box No. is not acceptable – application will not be processed unless residential address is supplied)*:

Suburb:

State:

Postcode:

Private number:

Mobile number:

Business number:

Fax number:

Email address:

Relinquishment of Commercial Mooring (for transfer purposes only):

I am the current licensee named on Commercial Mooring Licence No. CL..... and do hereby state that I sold/leased (*delete the one not applicable*) the business to which this Mooring Licence refers, to the applicant referred to above. I request that consideration be given to approval of the transfer.

Full name:

Current licensee's signature:

Date: / /
 day month year

NOMINATED REPRESENTATIVE'S DECLARATION

Please provide written advice regarding the reasons for this application, a description of the marine based business and any supporting documentation.

I hereby apply for a Commercial Mooring Licence and declare that:

- I am authorised by the Organisation referred to above to make this application on its behalf
- The vessel(s) relating to this application will NOT be used as a houseboat - ie, used as a place of residence
- I agree to pay all fees associated with this application, if approved
- I acknowledge that, in the event of my non-compliance with the various regulations and conditions relating to Commercial Mooring Licences, the licence will be subject to cancellation, at which time I will be required to remove all vessels and mooring apparatus
- The statements made in this application are true and correct
- I acknowledge that I have read and understood "Proving your identity" in the Maritime section (Mooring sub-section) of the Roads and Maritime Services website, including "Use of Personal Information under the Privacy Act - 1998", and agree that my personal information may be disclosed to the persons/agencies listed.

Nominated representative's signature:

Date: / /
 day month year

<http://www.rms.nsw.gov.au/maritime/moorings/proving-your-identity.html>

PROOF OF IDENTITY

This section must be completed by applicants intending to forward their application by mail or have an authorised representative act on their behalf. Their proof of identity must be verified by an authorised signatory. Acceptable signatories are any Police Officer, Justice of the Peace, Judge, Magistrate, Bank Manager, Solicitor, School Principal, Roads and Maritime Services, Service NSW or GAC Officers. A photocopy of your Proof of Identity documents need to be supplied with this application.

Authorised Signatory's use

Full proof of ID: Document name:

No.:

Primary proof of ID: Document name:

No.:

Secondary proof of ID: Document name:

No.:

Organisation's proof of ID: Document name:

No.:

Authorised signatory's name:

Authorised signatory's official no.

Name of Agency:

Authorised signatory's signature:

Date: / /
 day month year

Official Stamp
(if applicable)

PLEASE SUBMIT COMPLETED FORM TO:

Mail: Maritime Product Services
Roads and Maritime Services
Locked Bag 5100
Camperdown NSW 1450

Email: psnth@rms.nsw.gov.au - Hunter/Inland and North Coast
psgos@rms.nsw.gov.au - Hawkesbury River/Broken Bay
psroz@rms.nsw.gov.au - Sydney Harbour and tributaries
pssth@rms.nsw.gov.au - Botany Bay, Port Hacking, South Coast and Murray/Inland

OFFICE USE

Officer's name:

Officer location:

Date of Lodgement: / /
 day month year