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|---|---|
| Requesting officer name:  | Date:    /    /<br>day    month    year |
| GLS request number:<br><i>(This is not the GLS Receipt no.)</i>   |   |
| Customer name:  |   |
| Licence type: <input type="checkbox"/> Boat Licence <input type="checkbox"/> PWC Licence <input type="checkbox"/> Mooring <input type="checkbox"/> Vessel Registration<br><input type="checkbox"/> Other <i>(specify)</i>   |   |
| Transaction type: <input type="checkbox"/> Application <input type="checkbox"/> Reinstatement <input type="checkbox"/> Replacement <input type="checkbox"/> Renewal <input type="checkbox"/> Transfer <input type="checkbox"/> Test<br><input type="checkbox"/> Other <i>(specify)</i>  |   |
| Waiver reason: <input type="checkbox"/> Download error - fee paid but not entered onto record<br><input type="checkbox"/> Reinstatement fee charged in error<br><input type="checkbox"/> Licence not received after payment<br><input type="checkbox"/> Computer error/data entry error/operator error<br><input type="checkbox"/> Deceased estate<br><input type="checkbox"/> Existing PVR holder<br><input type="checkbox"/> Other <i>(specify)</i> |   |

|  |   |
|--|---|
| Fee amount waived:   |   |
| Waiver approved: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <i>If No/NA, provide comment:</i><br><br>..... |   |
| Determination/Approving officer name:  |   |
| Signature:   | Date:    /    /<br>day    month    year |

**Note: Retain the completed approved form with the relevant M work bundle for the day.**