

Conditional registration

Renewing conditional registration | November 2019

Introduction

The Conditional Registration Scheme allows limited road access to some vehicles to perform specific functions. More than 70 vehicle types are eligible for conditional registration.

All vehicles registered under the scheme have operating conditions applied to them to ensure the safety of drivers, passengers and the community.

Conditional registration also provides the protection of Compulsory Third Party (CTP) insurance.

All vehicles which are used on roads or road-related areas must be registered, conditionally registered, issued an Unregistered Vehicle Permit, or be exempt from registration.

The Conditional Registration Scheme allows limited access to the road network for specific vehicles which do not comply with Australian Design Rules.

Non-complying vehicles are only offered conditional registration if a complying vehicle cannot perform the function.

What types of vehicles are eligible for conditional registration?

Examples of vehicle types which can be conditionally registered include:

- Agricultural vehicles
- Classic vehicles – (30 years of age or older)
- Construction vehicles
- Historic vehicles – (30 years of age or older)
- Over-snow vehicles
- Purpose-built vehicles
- Rally vehicles
- Recreational vehicles (on Stockton Beach only)
- Street rods

For a full list, visit:

www.rms.nsw.gov.au/roads/registration/get-nsw-registration/vehicle-sheets/index.html

How to renew your vehicle

Roads and Maritime will send you a renewal notice four to six weeks before the renewal due date.

Online

Online registration renewal is only available to non-complying vehicles who require a vehicle suitable for safe use declaration. I.e. vehicles that are not required to be part of a car club (Historic, Classic, Street Rod and Rally Vehicle Schemes are not eligible to renew the registration online). Eligible registration concessions will be automatically applied when you renew online. To renew online or to check if you are eligible, visit service.nsw.gov.au

Phone

If renewing your conditional registration by phone, call 13 77 88 to speak to a customer service officer.

Post

If renewing by post, you can pay with a cheque or complete the credit card authority.

Send your payment, registration renewal notice and relevant declaration to:

Service NSW
PO Box 21
Parkes NSW 2870

In person

When visiting in person, you can pay by cash, EFTPOS, credit card or cheque. You'll need to take

the renewal notice, relevant declaration and renewal fee with you to a Service NSW Centre.

How long can conditional registration be renewed for?

Conditional registration can be renewed for either three months or 12 months.

The documents you will need to renew conditional registration:

To renew conditional registration, you'll need to provide:

- The renewal notice
- Proof the vehicle is safe for use (see below)
- Evidence of concession eligibility (if applicable)
- Vehicles nominating CTP class FARM need a completed Declaration of Eligibility for a Registration Concession
- Payment for conditional registration costs, including an administration fee, and Compulsory Third Party insurance premium.

Once you have renewed your vehicle, a QBE tax invoice will be issued (and a letter of confirmation if you renewed online).

You must continue to carry your existing Certificate of Approved Operations (which outlines the conditions you must follow) in the vehicle at all times.

How do I prove the vehicle is safe for use?

When renewing conditional registration, you must prove the vehicle is safe for use.

To prove a vehicle is safe for use, you must provide the following:

- Non complying vehicle e.g. plant vehicle, golf buggy, all-terrain vehicle, agricultural vehicle and lawn mower - a Vehicle Suitability for Safe Use Declaration (valid for 42 days)
- Classic vehicle - a Classic Vehicle Declaration (valid for 42 days) and a Safety Check report (not more than 6 months old)
- Historic vehicle - a Historic Vehicle Declaration (valid for 42 days) or vehicle safety inspection report (not more than 6 months old) **must** be provided if the club is less than two years old
- Rally vehicle - a Rally Vehicle Declaration (valid for 42 days)

- Street rod - a Street Rod Declaration and a vehicle safety inspection report issued by the NSW Street Rod Committee or specified agents (valid for 42 days).

What conditions apply to my vehicle?

When you first registered your vehicle, Roads and Maritime issued you a Certificate of Approved Operations. This outlines the conditions you must follow when you drive the vehicle on a road or road-related area and must be carried in the vehicle at all times.

To request a copy of your Certificate of Approved Operations, or to change the intended use of your vehicle, visit your local Service NSW Centre.

For a full list of conditions and codes, visit the condition codes and descriptions page of the Roads and Maritime website.

Compulsory Third Party Insurance

Conditional registration includes CTP insurance. This CTP insurance only covers you on roads and road-related areas, not on private property.

How do I transfer conditional registration?

You cannot transfer conditional registration. If you sell your vehicle, you must cancel the registration and return the number plates. The new operator can apply for conditional registration.

How do I cancel conditional registration?

You can cancel the conditional registration at any time by completing the Cancel Registration Advice on the back of the vehicle's Certificate of Registration, and presenting the advice at a Service NSW Centre.

There is no cancellation fee and no refund for the administration or number plate fees already paid.

A cancellation letter will be sent, so you can apply for a refund for the unused portion of the Compulsory Third Party insurance premium.

Contact us

If you have any questions or for more information about whether your vehicle can be conditionally registered, contact RMS Technical Enquiries on:

 1300 137 302  tech-enq@rms.nsw.gov.au

Or visit:

www.rms.nsw.gov.au/roads/registration/get-nsw-registration/conditional.html

FAQs

What are road-related areas?

The term road-related area is defined as:

- An area that divides a road
- A footpath or nature strip adjacent to a road
An area that is open to the public and is designated for use by cyclists or animals
- An area that is not a road and that is open to or used by the public for driving, riding or parking vehicles
- A shoulder of a road
- Any other area that is open to or used by the public and that has been declared any other area that is open to or used by the public and that has been declared to be an area to which road transport law applies.

What types of vehicles are eligible for conditional registration?

For a full list, visit:

www.rms.nsw.gov.au/roads/registration/get-nsw-registration/vehicle-sheets/index.html

If you're not sure whether your vehicle is eligible, contact Roads and Maritime Services Technical Enquiries by phoning 1300 137 302 or emailing tech-eng@rms.nsw.gov.au.

Why don't I need to display a registration label?

Vehicles registered under the Conditional Registration Scheme are no longer required to display a registration label. The Road Transport (Vehicle Registration) Regulation 2017 was amended on 1 July 2018 and the requirement to display a label was removed. This means you will no longer receive a label with your registration certificate.

How will police know if my vehicle is registered if there is no label?

NSW Police use number plate recognition cameras to automatically detect if a vehicle is registered or unregistered. Fixed enforcement cameras can also detect unregistered vehicles.

How will I know when my vehicle is due for registration without a label?

You will be sent a registration renewal notice in the mail six weeks before your registration is due for renewal.