

Name of meeting:	Grafton Business Liaison Group (north)
Location of meeting:	Grafton bridge project site office
Meeting facilitator:	Fulton Hogan
Date:	Tuesday, 29 May 2018 Time: 6pm to 8pm
Attendees:	Representatives of businesses on Clarence, Pound and Villiers streets, Grafton Radio Taxi Co-op, RMS and Fulton Hogan
Subject:	New Grafton bridge project

MEETING MINUTES

Janice Smith welcomed the group, discussed the agenda and summarised the outcomes from the last meeting. Hamish Gray provided an update on the work occurring along Clarence and Pound streets. Hamish asked the group for feedback on the recent traffic change.

The following table comprises the group's questions and the project team's answers.

Q.	Since the traffic changes occurred a business owner has raised the following matters with the project team: <ul style="list-style-type: none"> • Additional parking signs • Trucks idling outside of businesses • Traffic controllers and workers smoking
A.	The project team have addressed these matters directly with the business owner. Additional signage has been ordered. Staff and subcontractors have been briefed about being good neighbours, including not idling vehicles, smoking near businesses and parking in appropriate areas. We will continue to monitor these matters as construction continues.
Q.	Fulton Hogan has suggested when businesses are expecting large deliveries, if they could let the project team know we can identify safe and suitable spaces to park.
A.	Noted.
Q.	A Villiers Street business owner commented on public vehicles and trucks parking on their driveway.

A.	Noted. No standing or stopping signage are a matter for the business owner to raise with council. The project team has advised truck drivers doing deliveries where safe and appropriate parking areas are and will continue to assist, where possible.
Q.	Will the two lanes at Villiers Street remaining the same width and configuration?
A.	Yes, the design for the Villiers Street roundabout includes two lanes in each direction as per the current configuration and the lane width will also remain the same.
Q.	What is the project doing about dust control?
A.	There is an onsite water cart used to suppress dust. Use of the water cart must be balanced for dust suppression while not generating mud which could be tracked along local roads. We also have dust monitors in place to demonstrate we are within our environmental license limits. The project team will continue to monitor and mitigate dust as construction continues.
Q.	Is there provision for traffic control at the roundabout?
A.	Due to the configuration and traffic flow, a traffic controller is not considered the most safe and effective solution for this area. The construction staging and traffic management plans for the work around Villiers Street roundabout are being prepared. These will be presented to the BLG before work starts in August 2018, weather permitting.
Q.	Is there an update on the application for parking restrictions?
A.	The proposal was put forward to the council traffic committee and it has been approved. The next step is to be endorsed at the next council meeting. <i>Post meeting note: Clarence Valley Council have endorsed the request for 2 hour parking restriction along a section of Pound Street. Signage has been ordered and will be installed in coming weeks.</i>

Q.	Will there be additional detour and business signage on Bacon Street?
A.	Additional signage has been put in place. We will investigate moving the Clarence Street sign to Bacon Street. <i>Post meeting note: The detour sign at Clarence Street has now been moved to Bacon Street.</i>
Q.	There is no lighting on Pound Street for the businesses.
A.	Fulton Hogan has contacted Essential Energy about the existing street light that is not working.
Q.	Will Fulton Hogan be completing the power pole on Villiers Street?
A.	The project team will pass this matter on to council as it is outside the project scope.
Q.	Will there be any power outages?
A.	Fulton Hogan is waiting on confirmation from Essential Energy about the date and time for a power outage. We will advise the businesses once we have further information.
	Meeting concluded at 7:00pm.